



Safety and Security Guide 2009

Safety Tips	Page 1
At Home	
Away From Home	
In Your Car	
Your Property	
If You Have a Disability	
Reporting Crimes	
Crime Alerts	Page 3
Safety Alerts	Page 3
Crime Prevention Programs...	Page 3
Sex Offenses	Page 3
Residence Hall Security	Page 3
Bicycle Safety	Page 4
Emergency Contact Numbers	Page 4
Campus Crime Reports	
Graceville	Page 5
Jacksonville.....	Page 6
Orlando	Page 7
Pensacola	Page 8
* Although this issue of the BCF Safety and Security Guide is being published for the 2007-2008 academic year, federal requirements dictate that the guide be dated to reflect the calendar year for which criminal activity is being reported, i.e., 2006.	

Safety Tips

At Home

- Keep doors locked at all times, even if you are only away for a few minutes.
- Be assertive and demand that any unwanted person in your resident leave, or leave yourself.
- Make sure hallways, entrances, garages, and grounds are well lit. Leave porch light on all night.
- Know who is at your door before opening it.
- Make calls for strangers who want to use your phone. Don't open your doors and let them in.
- List initials and last name only on your mailbox and in the telephone book.
- Get to know your neighbors.

Away from home

- Walk or jog with a friend. Avoid jogging or walking after dark. If you must, stay in well-lit areas, walk midpoint between curbs and buildings and wear light color clothing.
- Tell someone where you are going and when you will return.

-Don't fight back if your purse or wallet is snatched. Turn it over to the thief rather than risk personal injury and call the police immediately.

-Avoid working or studying alone in a public-access building at night.

In your car

-Check the back seat before entering.

-Keep your vehicle doors locked at all times, even when driving in daylight, so no one can jump in your car.

-Don't offer rides to anyone you do not know.

-Honk your horn-a good deterrent-if someone suspicious approaches your vehicle. Criminals don't like attention.

-Lift the hood, put on the flashers, and wait inside for help if your car breaks down. Ask people who stop to call the police or AAA for you. Do not accept a ride with anyone you don't know.

-Park your car in well-lit areas.

-Remove all keys from your vehicle. Thieves look for keys. Walk with your keys in your hand.

Your property

-Don't lend your keys, they can be duplicated.

-Don't mark your key chain with your name or address. Lost keys can lead to theft.

-Engrave or mark all valuable personal property with your name and driver license number. Keep an inventory of items.

-Copy all important papers and cards that you carry in your wallet or purse, including your driver's license. Keep copies in a safe place-the information will be invaluable if they are stolen or lost.

If you have a Disability

-Be on the defensive.

-Use reflective tape on wheelchairs and other mobility aids.

-Use designated side-walks.

-If you have a visual impairment, be sure to get through orientation.

If unsure about hazards, please ask. Remember to use your cane properly.

Reporting Crimes

The Office of Student Services, Security, and local law enforcement agencies are the agencies to contact in the event of any criminal

activity on or off campus.

BCF Safety Programs

Crime Alerts

In the event that a situation arises either on or off campus, that, in the judgment of the Office of Student Services, constitutes an ongoing or continuing threat, a campus wide "timely warning" will be issued. It is the policy of BCF to post timely warnings informing the campus population of criminal activity. Included in these warning is the nature of the crime, the date the crime was reported, the date the crime occurred, location and disposition. When the need arises, crime alerts in the form of timely warning will be posted. This may occur in the form of posted documents at strategic locations on campus and/or e-mail to all students, faculty, and staff, and it will be posted on the college web-page.

Safety Alerts

A campus safety and security survey is completed annually. Any major are on campus that is deemed to be un-safe a safety

alert will be issued. This may occur in the form of posted documents at strategic locations on campus and/or e-mail to all students, faculty, and staff, and it will be posted on the college web-page.

Crime Prevention Programs

BCF continually offers programs to inform our public about crime prevention techniques. The programs are delivered to include alerts, e-mail information, displays and presentations.

Sex Offenses

If you are the victim of a sexual assault:

- Try to remain calm and alert
- Call 9-1-1. Your call will automatically be routed to the proper law enforcement agency.
- Stay on the phone with the dispatcher as long as you are needed.
- Do not change your clothing
- Do not clean your body or clothes.
- Do not disturb or alter the crime scene.

Protect Yourself from Identity Theft

Identity theft is one of the fastest growing and

most personally devastating crimes in the country. During 2004, there were almost 900,000 reported cases on this type of crime. What, exactly, is identity theft? It is the theft of your good name and credit that occurs when a criminal co-ops your name, social-security number, credit card number, or some other piece of personal information. Once "armed" with this information, identity thieves can open new credit accounts, obtain cellular phone service, or open a new checking account- all without your knowledge! You may not know that his has happened for months-until you start getting bills about which you know nothing.

Here are some tips to help prevent this type of theft.

- Take your credit card receipts with you-never toss them into a public container
- Don't let your financial institution print your social security number on your checks.
- Safeguard your Credit, ATM, and Debit card receipts.

-Reconcile your check and credit card statements in a timely manner.

-Don't carry extra credit cards, your social security card, birth certificates, or passports in your wallet or purse unless absolutely necessary.

Resident Hall Security

Resident hall exterior doors are to remain locked at all times. To gain admittance, someone from that hall must let you in and take full responsibility for you while you are in the resident hall. Students are urged not to allow entrance to anyone who is not their guest. Visitors are to be escorted at all times by their student-host, who is responsible for their acts and behavior.

The Office of Student Services gives high priority to the security of residents. Resident Directors receive training in safeguarding security and monitor building safety measures on an ongoing basis.

Please review the Resident halls contract for all rules and regulations pertaining to the resident halls.

Bicycle Safety

Play it Safe

Cyclist are reminded that in Florida, the bicycle is legally defined as a vehicle. Bicyclists have the same rights to the roadways, and must obey the same traffic laws as other vehicles.

Use a Rear View Mirror

Rear view mirrors can help you to keep track of traffic approaching from behind. Mirrors that attach to glasses or a helmet allow for scanning by turning your head from side to side.

Observe Traffic Laws

Two common causes of bicycle accidents are the failure to yield the right-of-way and wrong way riding. Yield the right-of-way when required to (and even when not technically required to). Don't ride the wrong way against traffic. The normal scanning patterns of other vehicle operators may not account for you coming from the wrong way, and secondly, the reaction time of motorist and cyclist is dramatically reduced when cyclists are riding against the normal flow of traffic.

Wear a Helmet

Nearly 75% of all bicycle related deaths are the result of head injuries.

Make Yourself Visible at Night

Nearly 60% of all adult fatal bicycle accidents in Florida occur during the twilight and nighttime hours, even though less than 3% of bicycle usage takes place at that time period. Use adequate lighting and reflectors. The use of leg lamps and other lights that reflect motions should be considered.

Bicycle Parking

Do not park bicycles where they impede pedestrian or vehicular traffic. Prohibited areas include: any area within six feet in front and to the side of any entrance or exit of a building, within any sidewalk, on any access or egress ramp, steps or stairs, in corridors, and in motor vehicle parking places. Bicycles attached to handrails on handicap access ramps will be impounded, as will those parked as to present a hazard to general pedestrian traffic.

Emergency Contact Numbers

In case of a security problem please contact in this order:

Security 415-0801
Olan Strickland 263-4385
Dr. Richards 263-2800 415-0257
Dr. Hammack 263-4391

In case of a maintenance problem, please contact in this order.

Huie Wilson 415-0604
Dr. Richards 263-2800
Dr. Hammack 263-4391

Crimes Reported (Graceville Campus)

Offenses (Including attempts)	Campus Building or Property						Non-Campus Building or Property			On Public Property			Total Crimes		
	2006		2007		2008		2006	2007	2008	2006	2007	2008	2006	2007	2008
	Tot	Res.	Tot.	Res.	Tot.	Res.									
Murder	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Non-Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	4	0		4	4	
Burglary	1	0	1	0	3	0	0	0	18	18	0	19	19	3	
Larceny/Theft	5	5	5	5	0	0	0	0	17	17	0	5	5	0	
Motor Vehicle Theft	0	0	0	0	0	0	0	0	3	3	0	3	3	0	
Hate Crimes (By Prejudices)															
Race	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Gender	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Religion	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Ethnicity	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Disability	0	0	0	0	0	0	0	0	0	0	0	0	0	0	

NR—Not Reported (in accordance with the format requested by the Clery Act.)

Crimes Reported (Jacksonville Campus)

Offenses (Including attempts)	Campus Building or Property						Non-Campus Building or Property			On Public Property			Total Crimes		
	2006		2007		2008		2006*	2007*	2008	2006	2007	2008	2006*	2007	2008
	Tot.	Res.	Tot.	Res.	Tot.	Res.									
Murder	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Non-Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	2	0	0	2	0
Robbery	0	0	0	0	0	0	0	0	0	0	4	0	0	4	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	11	0	0	11	0
Burglary	0	0	0	0	0	0	0	0	0	0	25	0	0	25	0
Larceny/Theft	0	0	0	0	0	0	0	0	0	0	2	0	0	2	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	5	0	0	5	0
Hate Crimes (By Prejudices)															
Race	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Gender	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Religion	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Ethnicity	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Disability	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
*Statistics listed here are for section 385 of Jacksonville, a section larger than the area of the Jacksonville campus.															
NR—Not Reported (in accordance with the format requested by the Clery Act.)															

Crimes Reported (Orlando Campus)

Offenses (Including attempts)	Campus Building or Property						Non-Campus Building or Property			On Public Property			Total Crimes		
	2006		2007		2008		2006	2007	2008	2006	2007	2008	2006	2007	2008
	Tot.	Res.	Tot.	Res.	Tot.	Res.									
Murder	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Non-Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	3	0	0	3	0
Larceny/Theft	0	0	0	0	0	0	0	0	0	0	2	0	0	2	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	1	0	0	1	0
Hate Crimes (By Prejudices)															
Race	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Gender	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Religion	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Ethnicity	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Disability	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
NR—Not Reported (in accordance with the format requested by the Clery Act.)															

Crimes Reported (Pensacola Campus)

Offenses (Including attempts)	Campus Building or Property						Non-Campus Building or Property			On Public Property			Total Crimes		
	2006*		2007*		2008		2006*	2007*	2008	2006*	2007*	2008*	2006	2007	2008
	Tot.	Res.	Tot.	Res.	Tot.	Res.									
Murder	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Non-Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0
Burglary	0	0	2	0	0	0	0	0	0	0	0	0	0	2	0
Larceny/Theft Offensive	0	0	2	0	0	0	0	0	0	0	0	0	0	2	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hate Crimes (By Prejudices)															
Race	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Gender	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Religion	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Ethnicity	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Disability	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
*Escambia Sheriff's office gave only an on-campus report															
NR—Not Reported (in accordance with the format requested by the Clery Act.)															