

The Baptist College of Florida

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“CHANGING THE WORLD
THROUGH THE UNCHANGING WORD”

Accredited by the Commission on Colleges
of the Southern Association
of Colleges and Schools
1866 Southern Lane
Decatur, Georgia 30033-4097
(404) 679-4501
to award Associate and
Baccalaureate Degrees

An accredited Institutional member of the
National Association of Schools of Music,
11250 Roger Bacon Drive, Suite 21,
Reston, VA 20190, (703) 437-0700

- Membership in:
- ♦ The National Association of Independent Colleges and Universities
 - ♦ Association of Southern Baptist Colleges and Schools
 - ♦ Association of Christian Schools International



DIRECTIONS

From Dothan on 231 South, exit at Hwy 109 - 13 miles. From Tallahassee on I-10, take exit 18 at Chipley - 12 miles on Hwy 77N.

CATALOG 2001-2002 The Fifty-Ninth Session

The information contained in this catalog is accurate at the time of publication. However, whenever necessary, the trustees, administrators, and faculty of The Baptist College of Florida reserve the right to make changes in regulations and policies. In the event of such changes, notice will be given.

DIRECTIONS FOR CORRESPONDENCE

- Academic Services Director of Academic Services
- Admissions Director of Admissions
- Administration, Chapel Speakers,
Denominational Matters President
- Alumni Affairs, Church Relations,
and Placement Director of Alumni and
Church Relations
- Development (Wills, Trusts, Donations, Other Gifts),
and Public Relations Vice President
for Institutional Advancement
- Financial Aid Director of Financial Aid
- Housing Director of Student Services
- Music Chair, Music Division
- On-Line Campus Director of Distance Learning
- School Expenses, Payments on
Accounts Vice President for Business Affairs
- Student Records Registrar

OFFICE HOURS

College offices normally are open from 8:00 a.m. to 4:30 p.m., Monday through Friday. Anyone wishing to see a member of the administrative staff at any other time should write or phone for an appointment. Please note that the college is in the Central Time Zone.

NON-DISCRIMINATION POLICY

In compliance with federal law, including provisions of Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973, The Baptist College of Florida does not illegally discriminate on the basis of race, sex, color, national or ethnic origin, age, disability, or military service in its administration of education policies, programs, or activities; admissions policies; or employment. Under federal law, the college may discriminate on the basis of religion in order to fulfill its purposes. Inquiries or complaints should be directed to the Office of the Administrative Vice President.

TABLE OF CONTENTS

Overview

Student Life

Admissions

Finances

Academics

Courses

Organization

Glossary

- I. Overview5
 - Purpose5
 - History5
 - Accreditation & Membership5
 - Doctrinal Statement5
 - Biblical Worldview6
 - Faculty6
 - Campus & Facilities6
- II. Student Life9
 - Atmosphere9
 - Housing9
 - Campus Life9
 - Spiritual Enrichment9
 - Publications9
 - Services9
- III. Admissions10
 - Admission Requirements10
 - Application for Admission12
 - Readmission12
 - Auditors12
- IV. Finances12
 - General Financial Policies12
 - Refund Policies13
 - Transcripts of College Credits13
 - Payment of Accounts13
 - Deferred Payment Plans13
 - Contributions to the School and Students14
 - Financial Aid14
 - Employment15
 - Grants15
 - Loans15
 - Scholarships16
 - Benefits for Veterans17
 - Vocational Rehabilitation17
- V. Academics17
 - Semester Plan17
 - Basic Skills17
 - Basic Computer Proficiency18
 - Grading System18
 - Class Attendance18
 - Official Withdrawal19
 - Change in Program19
 - Standard of Progression Toward Graduation19
 - Probation/Suspension19
 - Special Music Requirements19
 - Small Classes20
 - Code of Conduct20
 - Right of Student Appeal20
 - Degrees Offered20
 - Graduation Requirements20
 - Certificate of Recognition for Spouses21
 - Diploma of Ministry Studies21
 - Graduation Requirements by Degree21
 - Teacher Certification28

- Courses for Certification in
 - Music Education28
- Courses for Certification in
 - Elementary Education29
- Courses for Certification in
 - Middle School Social Studies29
- VI. Courses30
 - Course Numbers30
 - Rotation of Courses30
 - Prerequisites30
 - Fields of Instruction30
 - Biblical Introduction31
 - Child Development31
 - Christian Education32
 - Directed Study32
 - Education32
 - English34
 - Evangelism35
 - History36
 - Information Technology36
 - Leadership37
 - Mathematics37
 - Missions38
 - Music: Brass/Woodwind39
 - Music: Conducting39
 - Music: Ensemble39
 - Music: History and Literature40
 - Music: Organ40
 - Music: Piano41
 - Music: Theory42
 - Music: Church42
 - Music: Voice43
 - New Testament44
 - Old Testament45
 - Pastoral Ministry46
 - Philosophy46
 - Preaching46
 - Psychology & Counseling47
 - Residential Child-Care48
 - Science48
 - Sign Language48
 - Sociology48
 - Spanish48
 - Speech49
 - Spiritual Formation49
 - Statistics49
 - Supervised Ministries49
 - Theology49
- VII. Organization50
 - Board of Trustees50
 - Administrative Officers and Staff51
 - Faculty51
 - Contract Faculty52
 - Emeriti Faculty53
- VIII. Glossary54

BCF CALENDAR

2001 - 2002

FIRST SUMMER SESSION 2001

Last day to check in residence hall	5/14/01
Registration-all students	5/14/01
Classwork begins	5/15/01
Last day to add or change courses	5/15/01
Last day to drop course without failing grade	5/18/01
First session ends	5/25/01
Last day to move out of residence hall	5/31/01

SECOND SUMMER SESSION 2001

Last day to check in residence hall	5/28/01
Registration-all students	5/28/01
Classwork begins	5/29/01
Last day to add or change courses	5/29/01
Last day to drop course without failing grade	6/06/01
First session ends	6/15/01
Last day to move out of residence hall	6/15/01

THIRD SUMMER SESSION 2001

Last day to check in residence hall	6/18/01
Registration-all students	6/18/01
Classwork begins	6/19/01
Last day to add or change courses	6/16/01
Last day to drop course without failing grade	6/22/01
Third session ends	6/29/01
Last day to move out of residence hall	6/29/01

FOURTH SUMMER SESSION 2001

Last day to check in residence hall	7/02/01
Registration-all students	7/02/01
Classwork begins	7/03/01
Last day to add or change courses	7/03/01
Independence Day recess	7/04/01
Last day to drop course without failing grade	7/12/01
Fourth session ends	7/20/01
Last day to move out of residence hall	7/25/01
School of Ministry	7/23-25/01

FALL SEMESTER 2001

Music Orientation-new students	8/13/01
Day to check in residence hall-new students	8/13/01
Last day to check in residence hall-returning students	8/16/01
Late registration-advanced students	8/13-15/01
Welcome Activities & Registration--new students	8/13-16/01
President' reception-new students only	8/16/01
Classwork begins	8/17/01
Last day to add or change courses	8/23/01
Labor Day recess	9/03/01
Fall Missions Conference	9/24-26/01
Last day to drop course without failing grade	10/11/01
Prayer Conference	10/15-17/01
Spring Semester Registration	11/5-9/01
Recess for Florida Baptist Convention	11/12-14/01
Thanksgiving recess	11/22-23/01
Semester Examinations	12/3-6/01
Reception for graduates and families	12/06/01
Fall semester graduation	3:00pm 12/07/01
Last day to move out of residence hall	12/14/01

JANUARY TERM, 2002

Administrative offices reopen	1/02/02
One semester hour courses	12-4,7/02
Two semester hour courses	1/2-11/02

SPRING SEMESTER, 2002

Music Orientation-new students	1/10/02
Last day to check in residence hall-new students	1/10/02
Last day to check in residence hall-returning students	1/15/02
Late Registration-advanced students	1/10,14/02
Welcome Activities & Registration--new students	1/10,14-15/02
Classwork begins	1/16/02
Last day to add or change courses	1/22/02
Evangelism Conference	2/11-13/02
Homecoming	3/4-5/02
Last day to drop course without failing grade	3/12/02
Spring Holidays	3/18-22/02
Classes resume	3/25/02
Powell Lectures	4/22-23/02
Annual Spring Cookout	4/25/02
Summer-Fall Semester Registration	4/22-26/02
Semester Examinations	5/3,6-8/02
Reception for graduates and families	5/09/02
Spring semester graduation	5/10/02
Last day to move out of residence hall	5/31/02

FIRST SUMMER SESSION, 2002

Last day to check in residence hall	5/13/02
Registration-all students	5/13/02
Classwork begins	5/14/02
Last day to add or change courses	5/14/02
Last day to drop course without failing grade	5/17/02
First session ends	5/24/02
Last day to move out of residence hall	5/31/02

SECOND SUMMER SESSION 2002

Last day to check in residence hall	5/27/02
Registration-all students	5/27/02
Classwork begins	5/28/02
Last day to add or change courses	5/28/02
Last day to drop course without failing grade	6/05/02
First session ends	6/14/02
Last day to move out of residence hall	6/14/02

THIRD SUMMER SESSION 2002

Last day to check in residence hall	6/17/02
Registration-all students	6/17/02
Classwork begins	6/18/02
Last day to add or change courses	6/18/02
Last day to drop course without failing grade	6/21/02
Third session ends	6/28/02
Last day to move out of residence hall	6/28/02

FOURTH SUMMER SESSION 2002

Last day to check in residence hall	7/01/02
Registration-all students	7/01/02
Classwork begins	7/02/02
Last day to add or change courses	7/02/02
Independence Day recess	7/04/02
Last day to drop course without failing grade	7/10/02
School of Ministry	TBA
Fourth session ends	7/19/02
Last day to move out of residence hall	TBA

ABOUT THIS CATALOG

Welcome to The Baptist College of Florida! You can be sure that we, the faculty and administration, are dedicated to supporting you in every way possible as you pursue your education.

If this is your first experience with college, you may come across certain terms that are unclear as you review this catalog—for example, terms related to academic requirements. For that reason, we have included a glossary on page 54. Whenever you see a term that puzzles you, please refer to this section.

For students of BCF, the catalog is a guide concerning college policies, regulations, and requirements. In particular, it communicates academic regulations, requirements, curricula, and courses. Like all colleges and universities, BCF has set down specific criteria that students must meet in order to earn degrees. In this publication, you will find these criteria spelled out.

Although you are responsible for understanding and complying with the requirements related to your program of study, the college's academic advisors will be glad to assist you in planning an academic program that will lead to graduation and the degree of your choice.

Here you will also find full details about college expenses and financial aid, as well as the annual calendar, a resource directory, and other important information. All in all, this catalog is a useful resource. We suggest you keep it handy and refer to it often as you continue to equip yourself for the ministry to which God has called you.

OVERVIEW

PURPOSE

The purpose of The Baptist College of Florida shall be to promote, provide for, operate and control a program of education and training for ministers and other religious workers. The college shall operate as a co-educational post-secondary institution awarding associate and baccalaureate degrees in the fields of Christian education, church music, education, theology, Christian counseling, leadership, child development and residential child care.

To fulfill its purpose, the college seeks to develop those qualities in students that contribute to effective ministry. In the area of personal growth, we seek to foster a desire for knowledge; develop cultural awareness by introducing students to a wide range of knowledge; nurture the ability to acquire, evaluate, assimilate, and use information; and promote personal and social maturity. For spiritual growth, we provide the resources for gaining and defending a Biblical worldview; we also assist students in learning and living the Christian life. In terms of professional growth, students are enabled to gain the credentials that enhance opportunities for ministry, and they learn to master a specialized body of knowledge. At the same time, we encourage positive attitudes toward ministry and foster both an awareness of and a loyalty to the Southern Baptist heritage.

HISTORY

In the early 1940s, a group of concerned pastors joined together with a common burden and vision. Their burden was to help those pastors and other church leaders who did not have college degrees but who needed seminary-type training. Their vision was to establish a school that would provide a mixture of Bible and general education courses for these God-called men and women. The result, in 1943, was the founding of Florida Baptist Institute in Lakeland, Florida. Two years later the name was changed to Baptist Bible Institute (BBI).

In 1953, BBI leaders moved the school to Graceville, Florida, and in 1957 the Florida Baptist State Convention assumed ownership and control. Over the years, the college's leaders have continued to expand and strengthen academic resources.

Throughout its history, the college has never lost sight of its original target group—those men and women, frequently called later in life, who seek college training that leads directly to Christian ministry. To ensure them acceptable credentials in the churches and to broaden the base of study, the baccalaureate degree program was added in 1976. Associate degrees were added in 1988. By then the school had long surpassed its earlier academic composition and the name of the institution was changed in 1988 to Florida Baptist Theological College. Growth has continued in all areas of the college with the addition of numerous degree programs, areas of study and delivery systems. Therefore, as a more accurate reflection of the college's academic character, the name of the institution was changed in 2000 to The Baptist College of Florida.

ACCREDITATION & MEMBERSHIP

The college is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate and baccalaureate degrees. BCF is an accredited institutional member of the National Association of Schools of Music. BCF holds membership in the Association of Southern Baptist Colleges and Schools. BCF is approved by the United States Immigration and Naturalization Service to train non-immigrant students and is also approved to train veterans. The college also holds membership in the National Association of Independent Colleges and Universities and the Association of Christian Schools International.

DOCTRINAL STATEMENT

I

The Bible is the divinely inspired and revealed Word of God.

II

God is the Holy Trinity: God the Father, God the Son, God the Holy Spirit.

III

Jesus is the Christ, the eternal Son of the living God, the Savior of men, born of a virgin, equal with the Father in every divine perfection, and the Lord of every Christian. The Lord Jesus Christ died on the cross, was buried, rose again the third day, and ascended to the right hand of God the Father, where he now

sits in heaven as our Mediator. The return of the Lord Jesus Christ will be visible and personal. He has taught us to live in readiness to meet Him.

IV

The Holy Spirit is a person, equal with the Father and the Son in every divine perfection, who convicts of sin, regenerates, enlightens, endues for service, comforts, and guides believers.

V

All have sinned, and therefore, are in need of salvation.

VI

Salvation is by grace alone, is free to all who, through repentance and faith, surrender to the Lord Jesus Christ. All who have been born again are eternally secure and will persevere to the end.

VII

Salvation precedes Scriptural baptism and church membership. Christ personally instituted the church, which He commissioned to make disciples of all nations, to baptize believers, and to teach them to do all things that He had commanded. There are only two Scriptural ordinances: believer's baptism and the Lord's Supper.

VIII

There are only two classes in God's sight: saved and lost. The saved shall live eternally in conscious blessedness in heaven; the unsaved in conscious punishment in hell forever.

IX

We hold these distinctive Baptist principles: "the absolute Lordship of Christ," "the supreme authority of the Holy Scriptures," "the competency of the individual soul," "the necessity of regeneration for church membership," "the complete separation of church and state," and "the autonomy of the local church."

BIBLICAL WORLDVIEW

The Baptist College of Florida espouses the worldview set forth in Scripture. This position is reflected through out both the curricula and extra-curricula activities of the college. Every person taking a degree graduates with a minimum of 15 semester hours of Bible. All courses are taught from the perspective of the Biblical worldview as opposed to the perspective of other worldviews such as postmodernism, existentialism, deism, and naturalism. Furthermore, a number of courses are significant requirements in some degree programs and electives in others for those individuals who may desire more depth in worldview studies. A sampling of such courses includes the following: PHI 301 Problems in Philosophy; PHI 302 Developing a Christian Worldview; PHI 402 Ethical Theory and Decision Making; TH 301, TH 302 Christian Doctrine; TH 403 Apologetics; MI 404 World Religions; OT 301 The Doctrine of Creation.

FACULTY

Compared with other educational institutions of this type, the college's highly qualified faculty is second to none in credentials, commitment, and experience. All of the full-time faculty are



Southern Baptists. Twenty of the college's twenty-three professors hold doctorates. Each one gained at least four years practical experience in a church-related vocation before joining the faculty.

CAMPUS & FACILITIES

The college occupies a beautiful, 217-acre campus in Graceville, a town situated in the Florida panhandle. All campus buildings are grouped together and are within a five minute walk of each other. Students with disabilities have easy access to campus facilities.

Assembly Center

Constructed in 1998, this facility offers 27,000 square feet of floor space in two stories. The Assembly Center contains four classrooms, dressing rooms, a basketball court, exercise rooms, TV lounge, and offices for Student Services. The basketball court doubles as an assembly area featuring a portable stage and a seating capacity of 1300.

Ray Hall

Built in 1954 and renovated in 1968, Ray Hall houses the Music Division. It contains practice rooms, faculty studios, a large classroom, a Yamaha electronic piano laboratory, a music laboratory, and a choral classroom.

Robert G. Lee Chapel

Built in 1958, the chapel is named for a former pastor of Bellevue Baptist Church in Memphis, Tennessee. The chapel was renovated in 2000.

Graceville Hall

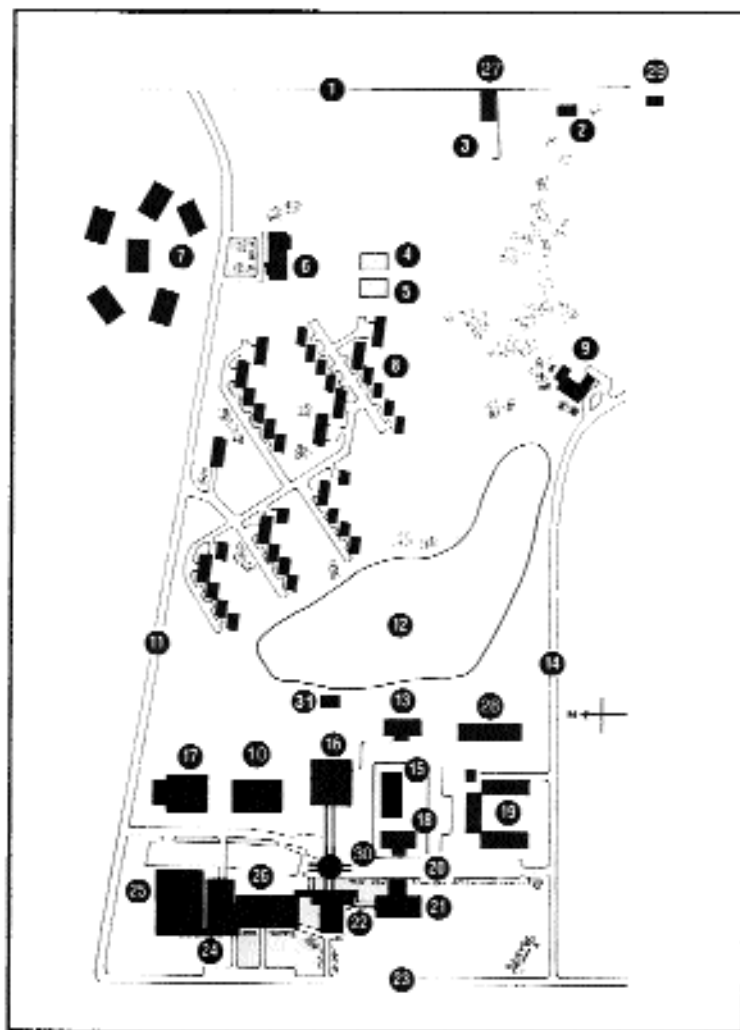
This facility was built in 1964 and contains offices for the administration and faculty, a conference room, and a large lobby.

Ed Solomon Hall

This classroom facility was constructed in 1964 and named in honor of the late editor of the Florida Baptist Witness. It contains five classrooms and faculty offices.

CAMPUS MAP

- 1 Ezell Street
- 2 William D. Roberts Home
- 3 Ezell Complex
- 4 Basketball/Volleyball Rollerskating Court
- 5 Tennis Courts
- 6 Maintenance Building
- 7 Heritage Village
- 8 Lakeview Court, 3 bedroom homes
- 9 President's Home
- 10 Assembly Center
- 11 Sanders Avenue
- 12 Lake Albert & Walking Track
- 13 Smith Hall
- 14 Twelfth Avenue
- 15 Napier Hall
- 16 Frank Faris Student Center
- 17 McRae Morrow Pre-School Teaching/Training Center
- 18 Brackin Chandler Hall
- 19 Southwest Apartments
- 20 Institute Place
- 21 Ray Hall Music
- 22 Robert G. Lee Chapel
- 23 College Drive
- 24 Graceville Hall
- 25 McMillan Library
- 26 Ed Solomon Hall
- 27 Ezell Street Apartments
- 28 Lakeside Hall
- 29 Happynest Missionary Home
- 30 Daniel Plaza
- 31 Amphitheatre



Frank Faris Student Center

Constructed in 1969 and remodeled in 1999, the Student Center houses Lake Vista Dining, a presidential dining room, bookstore, financial aid offices and admissions offices.

President's Home

Besides providing a residence for the president and his family, the home is the site for various school receptions and other events. It was built in 1970.

McRae-Morrow Teaching/Training Center

Constructed in 1981, this facility is named for two Graceville families who have been devoted supporters of the college. It can accommodate and provide daycare for 105 children of BCF students. Including two classrooms, the center is also designed to serve as a training facility for adults learning to work with children. Also, it houses the Information Technology Laboratory.

Napier Hall

Built in 1999, this residence hall holds up to 46 residents and is named in honor of Joe Napier, long-time supporter and friend of the college.

Happy Nest

Provided by Mamie "Happy" Mitchell as a missionary residence for furloughing missionaries.

**Jake and Catherine Jones House**

Donated in 1999 by the Jones family, it houses the college's Institute for Prayer and Worship.

Heritage Village

Established in 1995, the village is made up of homes, churches, schools and community buildings from the mid-nineteenth to early twentieth century. Heritage Village provides a venue for training twenty-first century ministers among over a century of Godly heritage.

Brackin-Chandler Hall

Built in 1985, this residence hall is named for two Dothan Baptist businessmen, Carl Brackin and Dan Chandler, who are consistent financial supporters of the college.

Lakeside Hall

This residence hall was completed and first occupied fall semester 1994.

Napier Hall

Built in 1999, this residence hall holds up to 46 residents and is named in honor of Joe Napier, long-time supporter and friend of the college.

Smith Hall

Built in 1990, this facility is named in honor of Mrs. Jean Smith Chandler, and in memory of her grandmother, Mrs. Lena Spivey Smith.

Southwest Apartments

These facilities, containing accommodations for couples and families with one child, are named for H. Harry Parker, Ted S. Boehm, and the Chipola Baptist Association.

Lakeview Court

Erected over the years, this complex contains attractive, individual houses. Twenty-five of the forty-four housing units are gifts. They include the following: J. Arthur Howard Duplex (1968), donated by Mrs. J. Arthur Howard of Chipley, Florida, in memory of her husband; Trawick House (1972), given by Trawick Construction Company, in memory of James L. Trawick; Roy M. and Pearl L. Saunders House (1973), erected in memory of Pearl L. Saunders by her husband, Roy M. Saunders; Gladys W. and Wheeler L. Thompson House (1973); Trawick House (1973), presented by Bonnie Trawick in loving memory of her husband, James L. Trawick; Frank Hudnall Duplex (1978), donated by Mr. and Mrs. Frank Hudnall.

Ezell Street Apartments

The first of a planned series of four plexes was built and dedicated in 1991. Each of the four apartments contains three bedrooms and two baths.

Note: For information about student housing, see the Student Life section of this catalog.

STUDENT LIFE

ATMOSPHERE

All college life focuses upon preparation for Christian living. Administration, faculty, and students join together to exalt Jesus Christ as both Lord and Savior. Everyone makes a sincere effort to exemplify the highest of Christian principles whether on or off the campus.

HOUSING

Single students, under 21 years of age, not commuting from home, must live in an on-campus residence hall for the first four semesters of attendance at BCF. All students residing in the residence halls are required to purchase a meal plan.

To house couples and families, the college owns three-bedroom houses and one, two and three bedroom apartments. For single men and single women, there are residence halls. Single students who wish to live in residence hall housing must follow the procedures outlined in the Housing Regulations section of the current edition of the Student Handbook. They must check in with the housing office no later than the first day of registration each semester and check out and move any day up until the last day of the semester. Please check the BCF calendar in this catalog for specific dates.

For information about housing costs, see the financial section of this catalog.

CAMPUS LIFE

The college offers opportunities for students to be involved in campus, community and ministry events through the Student Government Association (SGA), Baptist Collegiate Ministries (BCM) and recreation.

Student Government Association

All students enrolled at The Baptist College of Florida are members of the Student Government Association (SGA). The purpose of SGA is 1) to promote Christian maturity in the lives and ministries of all students and their families; 2) to promote a spirit of fellowship and cooperation within the student body; 3) to promote among students a sense of individual and collective responsibility for their conduct in matters not pertaining strictly to their studies; 4) to promote an open relationship between the individual student, administration and faculty in matters of policy formation and change; and 5) to promote activities or events that will help serve the needs of the college family and the community.

Daughters of the King

Daughters of the King is a group for all women of the BCF family. It meets monthly for fellowship, support and encouragement.

Baptist Collegiate Ministries

BCM meets regularly for fellowship and special worship experiences. It provides opportunities for students to be involved

in ministry. Student ministry teams are requested by various churches and associations to minister and evangelize through drama, music, preaching, clown and puppet ministries. BCM is open to all BCF students.

Recreation

BCF also offers organized recreational activities providing Christian fellowship and exercise for the college family. Activities include basketball, golf, tennis, volleyball, flag football, softball and many others. Outdoor recreational facilities include basketball and tennis and volleyball courts, a softball field and a walking/jogging track. The Assembly Center (AC) also has indoor volleyball and basketball courts and a weight room.

SPIRITUAL ENRICHMENT

The college provides numerous special events throughout the year to enrich campus life and to further spiritual development. These include the Evangelism Conference, the Missions Conference, the Prayer Conference, the Powell Lectures, the School of Ministry, Preaching Week, and various musical programs and concerts.

Chapel services are conducted in the R. G. Lee Chapel three days each week. The programs vary, generally featuring a short address by the president, a faculty member, or an invited speaker. Students and all other members of the campus community are expected to attend. These services, held Monday through Wednesday, are occasions of valuable spiritual fellowship and inspiration.

PUBLICATIONS

The college publishes *Echoes*, a quarterly magazine sent to alumni and friends; *The Messenger*, a weekly campus bulletin; the *Catalog*; the *Campus Directory*, which contains photographs, addresses, and phone numbers of students, staff, and faculty; and the *Student Handbook*. BCF also maintains a comprehensive website located at www.baptistcollege.edu.

SERVICES

Academic Support and Advising

Each student is assigned a faculty advisor to assist him or her in planning an appropriate program of study. In addition, advisors help students maintain proper courses of studies throughout their years at the school.

If students need academic support either in basic skills such as reading, writing, and math, or in other courses, they may gain tutorial help through the Information Technology Laboratory. This facility is equipped with computers and related software for student use.

Bookstore

The college operates a bookstore in the student center where students and others may purchase textbooks and other school supplies. BCF apparel and gift items are also available.

Child Care

A preschool center is provided for pre-kindergarten children of regularly enrolled students. The center operates from 7:45 a.m.



to 5:05 p.m., Monday through Friday. Facilities encompass classrooms, a well-equipped playground, and equipment for children from infancy through age four. The fee schedule for this service is outlined in the financial section of this catalog.

Counseling

The college provides individual and guidance counseling services.

Employment Opportunities

The Office of Alumni and Church Relations maintains a file of available secular jobs for students and family members.

Food Service

The food service is located in the Frank Faris Student Center, providing 3 meals each day, during the week. Lunch is also served on Saturday. All students in the residence halls are required to purchase a five-day meal plan. This service is also available to the rest of the college family.

Ministry Referral

The Ministry Referral service provides resumes to churches and other ministries that are seeking staff members. Students and alumni seeking opportunities for ministry may make their file active in this registry through the Office of Alumni and Church Relations.

Student Welcome Activities

Participation in Student Welcome Activities is required of all students who are beginning their first semester at The Baptist College of Florida. They provide essential information about college policies, campus facilities, and college life. Sessions include special times of fellowship and recreation with other students, faculty and staff members. They contain testing sessions designed to determine if a student needs supplementary academic instruc-

tion as well. Attendance at all the sessions of the Student Welcome Activities is mandatory.

ADMISSIONS

ADMISSION REQUIREMENTS

The Baptist College of Florida welcomes deeply dedicated Christians regardless of age, sex, race, or national origin. However, the college reserves the right to restrict or deny admission to any applicant for reasons determined to be in the best interest of the school by the officers thereof. This reserved right will be administered in a manner consistent with state and federal non-discrimination laws.

As the following criteria indicates, The Baptist College of Florida practices a comprehensive approach in admission policy. All criteria will be considered by the admissions committee in determining each applicant's admission to the college.

Degree Seeking Applicants

1. Will have been Christians with active participation in a local church for at least one year.
2. Will provide written testimony of a personal experience of God's call to Christian service.
3. Will be recommended by a local Christian church.
4. Will be of strong moral character.
5. Will not use tobacco, recreational narcotics, alcohol or any other intoxicants in any form or amount.
6. Will be emotionally and socially capable of adjusting to college life.
7. Will show evidence of responsibility in personal money management.
8. Will submit satisfactory descriptions of any and all divorces and remarriages.
9. Will possess a high school diploma or the equivalent General Education Diploma (GED). Official academic transcripts and GED certificates with scores must be sent from their points of origin directly to the Office of Admissions.
10. Will meet the following SAT/ACT requirements.
 - a. First-time freshman who have earned a high school diploma or its equivalent within the last five years are required to submit either ACT or SAT scores.
 - b. Home schooled students are required to submit ACT or SAT scores regardless of graduation date.
 - c. Transfer students who have earned 24 semester hours college credit may be exempt from the ACT/SAT requirement (see Transfer Credit, item 2, page 10 of the Catalog).
 - d. Students failing to submit these scores as required may be granted provisional admission for one semester at the discretion of the admissions committee. Failure to submit required test scores within the first semester of provisional admission will disallow further enrollment until scores are submitted.
11. May be conditionally admitted at the discretion of the admissions committee. Conditional admission will apply to applicants whose credentials warrant concern about their ability to complete a degree program at The Baptist College of Florida.

Conditionally admitted applicants may gain regular admission to the college by demonstrating their ability to do college work during the first year. Under no circumstances will students remain on conditional admission beyond one year. Failure to earn the minimum grade point average for unconditional retention (see page 19) by the end of the second semester will result in permanent suspension from the college.

Advanced Placement Credit

Concerning Advanced Placement Courses, the college will adhere to The College Board guidelines and may award credit for courses applicable to the student's degree program when a grade of 3, 4, or 5 has been earned on the AP examination. Concerning International Baccalaureate Diploma courses, the college will follow a general policy comparable to many colleges and universities in the Southeast as well as nationwide. Students receiving the IB Diploma may receive up to 30 semester hours of credit for scores of 4 or higher on higher level (HL) and standard level (SL) examinations. Students who do not receive the IB Diploma may receive credit for scores of 5 or higher on the higher level (HL) examinations only. Any credit given must be applicable toward the student's degree program.

Transfer Credit

1. Official transcripts from all colleges previously attended must be sent from their points of origin directly to the Office of Admissions.

2. Students who have earned a minimum of twenty-four semester hours with a 2.0 GPA on a 4-point scale will not be required to submit ACT or SAT scores. All students transferring English credit must pass a English proficiency test and an essay before receiving that transfer credit.

3. Transfer applicants currently on academic suspension from another college will not be considered until a full semester lapses since the suspension. Such applicants then may be admitted on academic probation and will have to maintain the standard for academic discipline given elsewhere in this catalog or face permanent suspension from the college.

4. Transfer applicants currently on academic probation with another college may be admitted on probationary status but will have to maintain the college's standard for academic discipline or face academic suspension.

5. No courses with grades under "C" will transfer.

6. Courses in doctrine are not transferable from non-Baptist institutions.

7. A maximum of twelve semester hours credit may be granted for Seminary Extension Department courses in the College-Level Curriculum Series.

8. A maximum of thirty hours of College Level Examination Program (CLEP) credit may be awarded. CLEP scores accepted for BCF courses are limited to subject area exams. The college accepts the Florida Department of Education's minimum standards for passage of subject examinations under CLEP.

9. Music credits will be evaluated by the music faculty after appropriate auditions and placement tests have been given.

10. All advanced standing should be granted before the student enrolls.

11. Transfer students who have earned at least 24 semester hours with a grade point average of 2.0 on a 4.0 point scale are exempt from taking OR 101.

12. A Guide to the Evaluation of Educational Experiences in the Armed Services is used as a resource in evaluating credit earned while serving in the armed forces. The Directory of The National Program on Noncollegiate Sponsored Instruction: College Credit Recommendations is used as a resource in evaluating credit earned in civilian employee training programs. Coursework accepted will be assigned a "Satisfactory" rating and awarded the appropriate earned credit recommended in the appropriate publication. Coursework will be accepted as credit earned only and will not be figured in the grade point average.

13. Transferability of credit is at the discretion of the college or any other college of the student's choice, and it is the responsibility of the student to confirm whether or not credits will be accepted by the college.

Special Applicants

Non-Degree (ND)

1. Official high school diplomas or equivalents are required. Official transcripts must be sent directly from their points of origin to the Office of Admissions.

2. ND students lacking the appropriate transcript will be admitted conditionally for 30 days following registration. Registration of students who fail to present the required transcripts will be cancelled at the end of the 30 day period.

3. ND students may not enroll in any courses in which placement is governed by the level of proficiency revealed in placement testing.

4. No limit is placed on the number of courses a ND student may take, but no more than twenty-four semester hours of that work can be applied toward a degree at BCF.

5. ND students who wish to become degree-seeking are required to meet all requirements for regular admission.

General Education Diploma (GED)

1. Applicants who have not completed high school may be admitted to a remedial program which is designed to equip them to pass the GED examination.

2. Applicants take the test at a nearby testing center. Upon successful completion of the GED, applicants become eligible to apply for admission to degree programs.

Home Schooled Students

1. Present ACT or SAT test scores no more than five years old.

2. Present a minimum 2.5 GPA on a 4.0 scale on a home school transcript.

3. Give evidence of having earned a minimum of 20 units, with at least 14 units from the fields of English, math, social and natural sciences.

4. Meet all other admissions requirements for freshman admissions.

Note: Applicants not meeting requirements for regular admissions refer to "Degree Seeking Applicants," page 10, section 11.

International Students

International students must submit the following:

1. Complete academic transcripts accompanied by a report of their evaluation by World Services, Inc., P.O. Box 745, Old Chelsea Station, New York, NY 10113-0745.

2. Evidence of a TOEFL composite score of 500 and a listen-

ing score of 55.

3. Documentation of financial ability that indicates a reasonable expectation of paying for completion of the degree program. Further information on international student admission can be obtained by writing or calling the Office of Admissions.

APPLICATION FOR ADMISSION

To apply for entrance to the college, one should write or telephone the Office of Admissions and request the necessary forms. After receiving them, complete the required information and return it to the Office of Admissions. Then admissions personnel will compile all the data for the applicant and place it in the hands of the admissions committee. As soon as this committee has acted on the application, the Office of Admissions will promptly inform the applicant of the action. This office keeps in close contact with applicants throughout the process, especially if a delay should be incurred. If an applicant fails to register for classes within one year of approval, he/she may be required to reapply or supply updated information. All applicants are encouraged to call the Office of Admissions at any time if questions about the process should arise.

READMISSION

Graduates and former students who drop out for one or more regular (fall or spring) semesters must submit to the admissions office an application for re-admission. Those re-entering after a year's absence (two regular semesters) are required to graduate under the new catalog in force at the time of re-enrollment.

AUDITORS

Auditors, students who attend classes but do not take the examinations or receive credit toward graduation, pay 50% tuition plus the usual fees. Audited courses do not apply toward eligibility to receive government sponsored financial aid, including veteran's educational benefits.

FINANCES

GENERAL FINANCIAL POLICIES

FEES

Application fee (non-refundable)	20.00
Auditing fee	50% of tuition
Board (Meal Ticket)	825.00
Books and supplies, approximate cost per semester (est.)	300.00
CLAST fee	25.00
Course fee ENG 94	200.00
Course fee Math 99 & ENG 95 (fall 2001)	300.00
Course fee Math 99 & ENG 95 (spring 2002)	320.00
Field Trip Fee for CE 303	30.00
Identification Card Replacement	5.00

Matriculation fee, per semester: ..	30.00 per course up to 100.00
Graduation fee (non-refundable)	50.00

Housing:*

Apartment Security Deposit	200.00
Apartment Reassignment Charge	150.00
Apartment Lock/Key Replacement Charge	50.00
Apartment Water/Garbage Charge, per month	25.00
Apartments for families, per semester ..	1,050.00-1,375.00
Residence Hall Deposit	100.00
Residence Hall Room Change Fee	25.00
Residence Hall Improper Check-out Fee	50.00
Residence Hall Key Replacement Fee	5.00
Ezell St. Quadruplex rental, per semester	1,375.00
summer	550.00
Brackin-Chandler Hall, per person	
per semester	750.00
summer	300.00
Napier Hall, per semester	750.00
summer	300.00
Smith Hall, per person, per semester	750.00
summer	300.00
Lakeside Hall, per person, per semester	750.00
summer	300.00
Late Lease Renewal Charge	100.00
Late registration fee (non-refundable)	50.00
Music fees:	
Organ, piano or voice lessons:	
Class instruction, per semester	25.00
Private instruction:	
One one-half hour lesson weekly,	
per semester	50.00
One one hour lesson weekly, per semester ..	100.00
Recital fees - Seniors	30.00
Juniors	20.00
Preschool care charges per child, per week*	50.00
Each additional child	35.00
Returned check charge (non-refundable)	20.00
Technology fee per on-line course (non-refundable) ..	120.00
Transcripts	5.00
Tuition per semester hour	
Fall 2001	150.00
Spring 2002	160.00

*These charges will be assessed at the beginning of the semester. Summer charges will be assessed for two months at the beginning of June.

Rental Deposits

Students planning to live on campus must make a reservation and deposit after being approved for admission. Deposits are \$100.00 for a residence hall room and \$200.00 for a house or apartment. Space is limited. A student is assigned to housing or placed on the waiting list only after he/she is approved for admission and makes the appropriate deposit. Housing is rented on a semester basis, but the college reserves the right to take possession at any time the administration deems advisable.

REFUND POLICIES

Drop/Add Refund Policy

Students who drop courses prior to the beginning of classes or during the drop/add period of any semester will receive a full refund of tuition and fees. No refunds will be granted for drops after the end of the drop/add period. In the fall and spring semesters drop/add begins the first class day and extends for five full working days. In summer sessions the drop/add period will begin with the first class hour and extend for four class hours which is the equivalent of a five-day work week in the fall or spring semester. Drop/add period ends after the first day of classes. Since students are permitted to enroll in only one short term course, all drops are treated as withdrawals, and refunds are granted under the withdrawal schedule as follows.

Regular Withdrawal Refund Policy

Students who officially withdraw from school during any semester will receive a tuition refund according to the following schedule.

Fall and Spring Semesters

First Week	100%	Fourth Week	50%
Second Week	90%	Fifth-Eighth Week	25%
Third Week	50%	Later	None

One Week Courses		Two Week Courses		Three Week Courses	
First Day	100 %	First Day	100%	First Day	100%
Second Day	25%	Second Day	90%	Second Day	90%
Later	None	Third Day	50%	Third Day	50%
		Fourth Day	25%	Fourth Day	25%
		Later	None	Later	None

A student may occupy campus housing from semester to semester without interruption as long as he/she abides by the regulations. He/she rents housing on a semester basis - fall, spring and summer. Once the student occupies a housing unit, he/she is expected to reside in it for the entire semester and is obligated to pay the rent until the end of the semester. This requirement may be waived under the following condition:

If during a semester a resident is called to live on a church field, he/she may request to be released from the rental agreement. A formal letter of employment from a church official, other than the resident, must accompany the request. Other rules for vacating will apply. With these things in order, the date the request was made may then serve as the date of notice given for vacating the unit.

Notes

1. Withdrawal refunds are granted only to students who officially withdraw. Withdrawal begins by contacting the Registrar's office.
2. All refunds must be requested in writing in the Office of Business Affairs.
3. Refund processing will take approximately thirty days.
4. A week is considered to be five working days.

TRANSCRIPTS OF COLLEGE CREDITS

Transcripts of credits at the college are sent on student request. A fee is charged after the first two requests. Transcripts are not released for anyone that has an outstanding balance.

PAYMENT OF ACCOUNTS

The colleges credit, collection and payment policies exist in order to maintain a fair, consistent and sound business relationship.

Points to remember:

1. All tuition, fees, housing, and pre-school charges are assessed and due when you register. Student aid funds will be posted to the student's account to satisfy these charges. All balances due will be handled in accordance with the deferred payment plans as outlined below.
2. Some miscellaneous charges may be assessed during the semester such as graduation fees, CLAST test fees, book charges, etc.
3. All charges for fall and spring semesters (J-term considered to be a spring semester charge) may be paid when you complete registration at the Office of Business Affairs. Summer school charges must be paid before each session begins at the Office of Business Affairs.
4. We accept all major credit cards. Personal checks will be accepted toward payments on accounts, however, no campus office will cash checks. "Insufficient funds" checks presented for payment will incur a \$20 "Insufficient funds" charge.
5. Students who receive Veterans benefits are given no special consideration in payment of accounts. No deferral in payments will be granted. Each veteran should be prepared to pay fees while the V.A. benefits are being processed.
6. Funds received from all student aid, state and federal grants, Tuition Assistance Program, Stafford Loans, and scholarships will be credited to the student's account in the Office of Business Affairs. Any excess funds (credit balances) on a student's account, after all monies above have been applied, may be withdrawn by the student in accordance with guidelines established by State and Federal agencies administering the funds. **NO FUNDS MAY BE WITHDRAWN BY THE STUDENT UNLESS THE STUDENT ACCOUNT HAS A CREDIT BALANCE.**

DEFERRED PAYMENT PLANS

Plan 1. Students who do not receive Financial Aid must pay fifty percent (50%) of all assessed charges prior to the beginning of classes. The remaining balance is due forty-five (45) calendar days from the day classes begin.

Plan 2. Students who have approved Financial Aid as documented by the Financial Aid Office will have the Aid applied toward the current semester charges. The student must then pay fifty percent (50%) of any remaining charges prior to the beginning of classes. The remaining balance is due forty-five (45) calendar days from the day classes begin.

CONTRIBUTIONS TO THE SCHOOL AND STUDENTS

Contributions to the school are tax deductible. However, contributions to specific student's accounts are not tax deductible.

FINANCIAL AID

In addition to participating in the full range of state and federal aid programs, The Baptist College of Florida offers several other programs to help students meet the cost of attending the college. Financial assistance can be in the form of grants, employment, loans, or scholarships. The applicant's financial need, academic achievement, community and school service, and potential achievement may be considered in determining eligibility for different programs. Though a description of various financial aid programs appears in this catalog, interested applicants should write or call the Financial Aid Office directly to secure application forms and to determine their eligibility for specific assistance.

Applicant Requirements

A student eligible to apply for financial aid

1. is accepted in good academic standing and maintains satisfactory academic progress at the college;
2. is enrolled in an eligible program as a regular student seeking a degree;
3. is a U.S. citizen or permanent resident of the United States;
4. owes no refund or repayment on a previous educational grant;
5. is not delinquent on a student education loan;
6. and, for programs based on financial need, has established financial eligibility through the Free Application for Federal Student Aid (FAFSA).

Application Process

To initiate the application process for grants, loans, scholarships, and college work study, a student must complete the FAFSA. After the college has received the Student Data Form and the results of the FAFSA, the applicant will be informed of any additional forms which are needed to complete the application.

The application period begins January 1 of each year for the following academic year. The FAFSA application may be sent any time throughout the year but by early submission the applicant may be eligible for additional grants.

A student must submit all required forms to the Financial Aid Office in order to be considered for any financial aid programs. Applications are considered on a first-come first-served basis.

Standards of Satisfactory Progress for Financial Aid

In order to maintain financial aid eligibility, students must maintain satisfactory academic progress toward a degree. Specifically, this means that full-time students, those taking twelve or more semester hours, must successfully complete 2/3 of those hours each semester, and meet or exceed the appropriate cumulative grade point average for their classification. The minimum cumulative grade point requirements are as follows:

0-27 hours	.1.40
28-60 hours	.1.70
61-91 hours	.2.00

92 or more hours	.2.00
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Grades of F, WP, WF, and DR will not satisfy the academic progress requirements. Undergraduate full-time students are limited to a maximum of twelve fall or spring semesters of financial aid eligibility. The maximum length of eligibility is prorated proportionately for part-time students. Students enrolled for at least six semester hours, but less than twelve semester hours, must successfully complete each course attempted with the appropriate minimum academic progress. The student's cumulative academic record will be evaluated each semester.

Probation/Suspension

If students fail to meet all criteria of the standards of satisfactory progress for financial aid they will be placed on financial aid probation for one semester. If at the end of the semester the student earns the required grade point average and hours to be completed for this new stage of enrollment, the student will be considered to be making satisfactory progress and will be removed from probation. However, if at the end of the probationary period, the student is not meeting all satisfactory progress criteria, financial aid will be suspended.

Reinstatement

After students have attended a semester at their own expense, they may apply for financial aid reinstatement if they have met the standards of satisfactory progress for financial aid for that semester.

Appeals

If the student feels that there were mitigating circumstances



such as illness, death or personal or family problems which caused the lack of progress, an appeal may be made to the administrative vice-president by contacting the director of financial aid.

Financial Aid Refund Policy

If a student completely withdraws and is due a refund according to the Institutional refund policy (see refund policy), then all unearned federal aid will be returned to the appropriate financial aid program.

EMPLOYMENT

In compliance with the Immigration Reform and Control Act of 1986, all employees hired after November 6, 1986, will be required to supply documents which provide proof of identity and eligibility for employment in the United States. Examples of such documents include:

1. Valid driver's license and valid social security card;
- *2. Certificate of United States Citizenship (INS Form N-456 or N-561);
- *3. Certificate of Naturalization (INS Form N-550 or N-570);
- *4. Alien registration receipt card;
- *5. United States passport.

*For students who applied for residency or citizenship through the U.S. Immigration and Naturalization Service.

Federal Work Study (FWS)

The Federal Work Study program enables students who demonstrate financial need the opportunity to earn money. Jobs are on campus and include work in offices, library, maintenance, etc.

BCF Student Employment Program

Students may work on campus as student assistants without demonstrating a financial need under the BCF Student Employment Program.

GRANTS

Federal Pell Grants

Federal Pell Grants are non-repayable government funds provided to students demonstrating financial need that are used to pay for educational costs. Awards are reduced for enrollments of less than 12 semester hours. To be eligible, applicants must not have received a baccalaureate degree. The Pell Grant Processing Center will calculate the student's eligibility from the Free Application for Federal Student Aid (FAFSA) and send him or her a Student Aid Report (SAR). Eligibility is limited to a maximum of five academic years for a four year degree.

Federal Supplemental Educational Opportunity Grant (FSEOG)

This non-repayable grant is awarded on the basis of exceptional financial need to students who have not received a baccalaureate degree. Awards are \$400 per year. This is a first-come, first-served grant given to eligible students whose files become complete.

Florida Student Assistance Grant (FSAG)

The Florida Student Assistance Grant (FSAG) is a one year monetary award provided by the State of Florida, Office of Student Financial Assistance. It is available to eligible Florida residents who demonstrate financial need and have completed the Free Application for Federal Student Aid (FAFSA). It is given to eligible students whose file become complete on a first-come, first-served basis.

LOANS

BCF Emergency Loans

Short term loans from BCF resources are available to assist students in paying unexpected expenses. Repayment must be made in full usually within 30 days. In all cases the loan must be repaid prior to the end of the semester for which it was granted.

Annette L. Hatcher Student Loan Fund

This BCF loan was established to assist worthy students who are in financial need and who do not have access to other financial help. The initial loan can be made only after the student has successfully completed at least one semester. Loans of 50% of the amount required to cover his/her direct school expenses will be approved for eligible students.

Federal Stafford Loan (Subsidized)

Loans under the Federal Stafford Student Loan Program are made to students by private lenders, but interest rates are subsidized by the government. As a result the application process is controlled by law, and the loan is available to the student only on the basis of financial need.

First year students may borrow up to \$2,625 annually if they attend a full academic year. Students who have completed their first year of study and whose second year is a full academic year may borrow up to \$3,500 annually. Students who have completed two years of study and have at least one full academic year left may borrow up to \$5,500 annually. The aggregate maximum any student may borrow under this program is \$23,000.

Federal Stafford Loan (Unsubsidized)

Students may now apply for a non-need based Federal Stafford Student Loan (unsubsidized). This loan is similar to the subsidized Federal Stafford Loan except that any interest due is payable during in-school and deferment periods. Students may be required to apply for both a subsidized and an unsubsidized Federal Stafford Loan before applying for a Federal Supplemental Loan for Students (FSLS) or Federal Parent Loan for Undergraduate Students (FPLUS).

Federal Parent Loan for Undergraduate Students (FPLUS)

The Federal PLUS loan program is similar to the Federal Stafford Loan program in two particulars. First, it is made by a private lender whose interest and capital are guaranteed by the government. Second, proceeds from the loan can be spent only on the student's educational expenses.

Parents may borrow up to the total cost of education annually. Repayment begins 60 days after the parent receives the loan disbursement. This loan does not require an evaluation of income to determine eligibility.

SCHOLARSHIPS

Florida Ministerial Scholarship Fund

This scholarship, funded by the Florida Baptist Convention and BCF, provides tuition assistance to Florida Baptist students who are committed to Christian ministry as a vocation and who attend BCF.

Eligibility Criteria. Applicants for this scholarship should meet the following requirements:

1. They have been residents of Florida for a minimum of twelve months immediately prior to entering BCF.
2. They are active members of a church affiliated with the Florida Baptist Convention for at least twelve months immediately prior to entering school.
3. They give testimony of God's call to Christian ministry as a vocation.
4. They maintain and express a positive, favorable attitude toward their churches and denomination.
5. They provide documentation to support their eligibility as required by the college.

Application Process. Application forms may be secured from the Financial Aid Office. Initial applications and renewals must be submitted by August 1 of each year.

BCF Scholarships

BCF Scholarship applications are made by completing a scholarship application which you can pick up in the Office of Financial Aid. The scholarships are awarded each fall and spring semester as funds are available. Applications must be submitted by August 1 of each year. The following is a list of active scholarships granted by the college:

Alabama Alumni
Alabama/Balkum Baptist Church
Rev. Timothy I. Alexander
Appalachee/Gadsden County Baptist Association Hispanic
Charles F. & Willa Albright
Anderson Family Endowed
Anderson Family Foundation
Angus Lane Anderson & Mary Shy Anderson
Lucile Anderson
A. B. & Hilda Andrews Family
Antioch Baptist Church
Helen C. Argo
Agnes P. Axson Memorial
Judge W. T. Bailey
Christopher M. Barber
June Esther Bateman
Leroy Benefield
Dr. & Mrs. Leroy Benefield
T. S. Boehm
Irene S. Boman
Olene Braxton
J. Walter & Missouri Brewer
Homer A. & Irma W. Brinkley
Timothy & Christopher Burns
Robert Edward Chapman, Sr.
Thomas Perkins Clifford
Jesse W. Clopton, Sr.
Julian & Cammie Cole

Cora Missionary Baptist Church
Cornerstone Baptist Church
George E. Crowell
J. Nixon Daniel, Jr.
J. Nixon Daniel, Sr.
Charles & Martha Davis
John Dicks
Jacqueline Perry Draughon International
Walter D. Draughon, Jr.
Mattye E. DuPree
Floyd & Lottie Dykes
Calvin & Claudia Edeker
A. M. & Mae Everett and Lillian S. Nagy
C. W. Fambrough
First Baptist Church, Eau Gallie, Melbourne, FL
First Baptist Church, Port Charlotte, FL
First Baptist Church, Chula, GA
Shelby Foster Fisher
The Baptist College of Florida Alumni Association
Florida Campers on Mission
Friendship Baptist Church
Graves/Carlin
Herman F. Greer
Dalton Hagler, Sr.
Lillie J. Haire
Flora Jo Hall Memorial
Thomas Granville Hayden
Violet Hayward
Carlton & Lydia Herndon
Lois B. & John Hips
M. Dewitt & Theresa Jackson
Jakim Baptist Church
W. K. Jenkins
J. S. Judah & Mrs. Lula Dillard Judah
Jesse Craig Kennon
Ruth Ann Kinchen
Language Missions
M. J., P. J. & W. P. Lee
Philip W. Lett
Archie Linderman
N. Edward Mann
J. G. Manuel
Thomas E. (Marty) Martin
Judson & Nellie McElroy
L. Don Miley
F. H. Morgan
G. W. & Mary Frances Morrow
John L. Murrell
Mt. Olive Baptist Church
F. H. Nelson
Opdyke
Violet Pearson
M. G. & Ethel P. Piggs
Pioneer Area
Leonard G. Ratzlaff
Rice-Savell
Charlie Richards
Barbara Ross
C. H. St. John
James M. Scott, Jr.
Jefferson Lee Smith Memorial

South Carolina
 Jim & Mabel Southerland
 Southern Baptist Foundation
 L. D. & D. N. Spivey
 Arthur Stainback
 Gerry Strawn
 John & Nancy Sullivan Scholarship Fund
 Harold & Mary Ann Taylor
 Kay S. Taylor
 Lanis E. Taylor
 Purvis N. Taylor
 Eugene Thompson
 Tolson Bivocational Ministers'
 Austin Lavon Tomlinson
 O. H. Townley
 Mr. & Mrs. W. B. Townley, Sr.
 Eva Rebecca Vaughn
 C. N. Walker
 Gladys Wasdin
 Glen Watford
 Webb Scholarship Fund
 West Florida Associational Brotherhood
 James Whitworth
 Margaret Willsey
 Luther Ray Woodward

BENEFITS FOR VETERANS

The Veterans Administration provides educational assistance for veterans and determines a veteran's eligibility for benefits. (See VA Re-entry and Standard of Progress.)

This agency also provides educational assistance to widows and children of veterans who died while in service or after discharge from a service connected disability and wives and children of veterans who have a service connected disability considered to be total and permanent in nature. Forms and information concerning certification for VA benefit purposes are available in the Financial Aid Office.

VA Re-entry Policy

A VA student whose benefits have been terminated due to unsatisfactory progress will be monitored each semester and upon attaining a cumulative (GPA) of 2.00 may submit a specific request for resumption of benefits. The college will continue to monitor the student's progress each semester and to counsel and offer guidance in order to resolve academic problems that will ensure successful completion of his/her education.

If at any time after recertification a student should again be placed on probation for more than two semesters or suspended, the VA will be promptly notified and benefits terminated.

VA Standard of Progress Policy

A VA student must maintain a cumulative GPA of 2.00 to receive benefits. A VA student who fails to maintain a cumulative GPA of 2.00 will be placed on academic probation for two consecutive semesters. If at the end of the second semester the student has not attained a cumulative GPA of 2.00, VA benefits will be terminated.

VOCATIONAL REHABILITATION

The Florida Vocational Rehabilitation Commission provides services for disabled individuals with physical, learning, or emotional impairments. Examples of these are blindness, diabetes, hearing impairment, heart ailments, orthopedic handicaps, dyslexia, arthritis, adjustment disorders, and countless other disorders that can create difficulty in successfully mastering college-level classroom training.

Application for services must be made through a representative of the commission. Students interested in applying for services should write or call the office in their home community or contact: Vocational Rehabilitation, 102 St. Clair Street, Marianna, FL 32446. Telephone: (850) 872-4380.

ACADEMICS

SEMESTER PLAN

The college operates on the semester plan: 2 fifteen-week semesters per year, with 2 two-week terms and 2 three-week terms during the summer. One-semester hour and two-semester hour courses are also offered between semesters in January.

The unit regularly used for the measurement of credit toward graduation is the semester hour, which is the equivalent of the credit earned in a course which meets one hour per week for a semester. Thus a class which meets two hours per week for a semester is a two-semester hour course; one which meets three hours a week for a semester is a three-semester hour course. For the purpose of converting transferred quarter hours into semester hours, the following formula is used: the number of semester hours is two-thirds the number of quarter hours. A student must be enrolled for a minimum of 12 semester hours of work per semester to be classified as a full-time student.

Sixteen semester hours of class work are considered a full load. Enrollment for more than twenty semester hours requires the permission of the director of academic services. Students on academic probation never take an overload.

BASIC SKILLS

The ability to read, write, and use basic computational skills greatly affects all learning. To assist students in acquiring proficiency in these skills early in their collegiate academic careers, the following rules apply to all regularly enrolled persons taking more than three semester hours.

1. All students enroll in English courses each semester until they have successfully completed ENG 152 INTERMEDIATE COLLEGE COMPOSITION. Students whose orientation and departmental tests reveal a deficiency in reading must enroll in ENG 95 in their first semester and ENG 100 their second semester as advised by the General Education Division. Students whose scores reveal a deficiency in grammar will enroll in ENG 100 ENGLISH FUNDAMENTALS in their first semester. Students deficient in math skills must take MA 99 and/or MA 100. Students are permitted to make vertical transfers after the drop

and add period without financial or academic penalty on the basis of testing, recommendation of the faculty member, and approval of the chairman of the General Education Division.

2. Students majoring in programs requiring MA 201 FINITE MATHEMATICS must enroll no later than the second semester of their sophomore year.

3. Students majoring in Elementary Education (including transfer students) have to take the CLAST before registering as upper division students. Transfer students with junior or senior standing take CLAST during the first semester enrolled. Students who do not pass all parts of CLAST during the last semester of the sophomore year may continue enrollment. Each semester, they retake the portion not passed unless they are enrolled in courses preparing them for parts they did not pass. Students must successfully complete all parts of CLAST prior to graduation. This test is administered by the Department of Education of the State of Florida.

BASIC COMPUTER PROFICIENCY*

Computer skills are required for graduation at BCF. A student may take and pass IT 101 to gain those skills or he/she may pass a Proficiency Test. The test consists of a twenty question concepts and knowledge section (40 pts) and a three part performance section (60 points). The concept and knowledge part consists of 20 questions (2 points each). The performance part consists of a 3 part section (20pts each). The entire test will require a minimum passing score of 75%.

The performance portion consists of the following skills:

- Performance 1:** Basic operations-turn on, start a program, file management, logoff, shut down
- Performance 2:** Internet browsing-opening the program, navigating to a site, locating a page, printing
- Performance 3:** Document processing basics-creating, editing, formatting, printing

* This proficiency will not satisfy any course prerequisites.

GRADING SYSTEM

The following numerical and letter grading system is employed by the faculty in assessing the student's performance.

GRADE	QUALITY	GRADE POINTS
		PER SEMESTER
A (90-100)	Excellent	4.0
B (80-89)	Good	3.0
C (70-79)	Satisfactory	2.0
D (60-69)	Poor, but passing	1.0
F (Below 60)	Failure	0.0
WP	Withdrawal passing	0.0
WF	Withdrawal failing	0.0
DR	Course dropped within the drop period	0.0
AU	Audit	0.0

Incomplete Grades

Students should meet all course requirements by the time of the semester examination. Incomplete grades are given only to students who are providentially prevented from taking semester examinations.

Grade Point Average

The GPA of a student is obtained by dividing the total number of grade points by the number of semester hours attempted for credit. To qualify for graduation, a student must have a 2.0 (C) average.

Any grade of WP or DR will not be counted in the GPA, but grades of F and WF will be counted. In the forgiveness policy, students may retake courses in which they earned an F, WF, or D. If so, only the last grade earned in a retake counts in the GPA.

Grade Reports

A grade report, showing the hours earned and grades received in all subjects, is issued to the students at the end of each semester, summer session, and J-term.

Academic Honors

Academic excellence is recognized in published reports at the end of each semester for those students making the grade averages as follows: President's List, 4.0; Dean's List, 3.25. A student must be enrolled for at least 12 semester hours during the semester to be eligible for this recognition.

CLASS ATTENDANCE

Absence From Classes

Class attendance and absences are covered by the following regulations:

1. The college grants excused absences for students representing BCF at activities which conflict with classes, for students fulfilling military duties, and for students attending legal proceedings.
2. Students are allowed three absences in three-hour classes, two absences in two-hour classes, and one absence in one-hour classes without penalty. Each absence over this number will carry a one-half point reduction in the final grade. Such absences are counted as part of the maximum allowable to receive credit as governed by rule 6 below.
3. In all cases attendance is counted from the first meeting day of the class.
4. In calculating absences three tardies equal one absence.
5. Students dropping a course after 8 weeks earn an "F" in that course.
6. Students lose credit in any course in which absences exceed one-fourth the total number of meetings of the class. Final examinations count as two class meetings. For example, if a class meets 45 times a semester, the student would lose credit with the twelfth absence.
7. Students must be present for at least one-half (1/2) of period to be counted present.

Absences From Semester Examinations and Sectional Tests

If a semester examination is missed, it may be taken upon approval by the vice president for academic affairs. The student



should explain in writing the reason for the absence.

Sectional tests missed for reasons acceptable to the professor are taken no later than seven days from the date the student returns to a given class. To secure faculty permission to take the missed test, the student applies to the faculty member in question, giving reasons for the absence and requesting a definite day and hour for the exam.

Changing or Dropping Courses

Students may change courses only during the first week of a semester or drop courses during the first eight weeks. Students drop courses in the office of the registrar. The college recommends the student confer with the financial aid director and his/her advisor before taking such action. Dropping courses after the eighth week results in an automatic failing grade. Fees may be assessed for course changes.

OFFICIAL WITHDRAWAL

Students who withdraw from the school follow a prescribed plan beginning at the Office of the Registrar. Those who leave the college before completing a semester or summer session and do not withdraw officially fail all courses and are charged full tuition. There is no charge for an official withdrawal, and refunds are made as stated in the "Financial Information" section of this catalog. Students failing a course may not withdraw during the last two weeks of classes prior to final examinations of a semester to avoid an "F".

CHANGE IN PROGRAM

Students may change from one degree to another. After a conference with the division chair, he/she should file with the

director of academic services a written request for the change of the student's current program.

**STANDARD OF PROGRESSION
TOWARD GRADUATION
AND CLASSIFICATION OF STUDENTS**

The college has adopted the following standards for the student's progress from freshman through senior.

CLASS	HOURS	MINIMUM GRADE POINT
		AVERAGE FOR UNCONDITIONAL RETENTION
Freshmen	0-27	1.40
Sophomores	28-60	1.70
Juniors	61-91	2.00
Seniors	92-or more	2.00

PROBATION/SUSPENSION

Students who do not meet the minimum standards indicated above will face academic discipline. The first semester after failure to meet the minimum standard, students will be placed on academic probation. Students who attain the minimum standard after a semester on probation will be taken off probation. The most reliable way to get off academic probation is to retake courses in which one has made a "D or an "F" in order to improve the grade in accordance with the forgiveness policy as described on page 18. Students who fail to attain the minimum standard after a semester on probation will be suspended. Students placed on suspension must stay out of college one regular semester. Then they may apply to re-enter the college through the Office of Admissions. If the required academic standard is not reached by the end of the second semester following readmission, students will be placed on permanent suspension.

SPECIAL MUSIC REQUIREMENTS

Applied Music Examination (Jury)

All students taking private lessons participate in a jury examination for the music faculty.

Recital Attendance

Each semester enrolled, music majors must attend a minimum of 80% of all recitals.

Upper Level Entrance Evaluations

This evaluation will take place no sooner than a student's third semester of private performance area instruction and no later than the fourth semester of study. It will replace the end of semester jury examination.

Upper Level Evaluations will include the following:

1. Ten minutes of performance in the student's performing area. Following the performance, the music faculty will engage the student in conversation concerning literature performed, stylistic traits of the music, pedagogy problems with the literature, etc.

2. The faculty will engage the student in conversation concerning the student's goals and future plans for ministry and education.

Specific skills such as sight singing, ear training, sight reading (piano) will not be measured during the Upper Level Evaluation. The student's performance in respective music classes will stand as a measure of particular skill development. Proficiency examinations stand also as evaluative tools to measure music skills.

The music faculty will recommend that a student continue as a music major in a chosen performance area based on performance in music classes, lessons, juries, and the Upper Level Entrance Evaluation.

Transfer students will enter the evaluation process at a time equivalent to that of BCF students. Transfer students who enter at the junior level must be evaluated during their first semester of study at BCF.

SMALL CLASSES

A course with fewer than 10 students enrolled at the beginning of the semester may be canceled.

CODE OF CONDUCT

See College Code of Conduct and Disciplinary Procedures in sections 5 and 6 of the Student Handbook.

RIGHT OF STUDENT APPEAL

Students at BCF have the right of appeal. Should a student feel that a decision by a faculty member, faculty committee, or administrative officer is unfair, he/she may request in writing of the officer issuing the decision a hearing with the immediate supervisor of that teacher, administrator, or committee with both parties present. Should this meeting prove unsatisfactory, the student may follow further procedures of appeal as outlined in the Student Handbook, section 6.1.2.

DEGREES OFFERED

The college offers intensive theological education to people called of God to serve in the ministry of evangelical churches. High school graduates and college graduates in a second vocation may enroll for a degree. Non-high school graduates enroll in the special program for non-high school graduates. The following degrees are offered.

Baccalaureate Degrees

The college offers baccalaureate degrees with majors in Theology, Biblical Studies, Christian Counseling, Christian Education, Church Music, Elementary Education, and Leadership. Most of these degrees require 130 semester hours of study. Each program provides a broad base of knowledge and experience for the student who wishes to enter immediately into

ministry. Also, these programs provide a strong foundation for entrance into graduate study.

Associate Degrees

The college offers five associate degrees with majors in Child Development, Christian Education, Church Music, Divinity, and Residential Child Care. The 66 semester hours required for associate degrees include training in most phases of the work of ministry in the local church and are tailored for the student who wishes to invest only two years of training in the chosen field.

GRADUATION REQUIREMENTS

The following general requirements for graduation must be met before the student may receive a degree:

1. Application for graduation at the beginning of the final semester;
2. Completion of academic requirements for the degree as set forth in the catalog;
3. Satisfactory settlement of all financial accounts with the college;
4. Approval by the college of the personal character and moral worthiness of the candidate;
5. Participation in graduation exercises; exceptions must be requested by writing to academic vice president;
6. Maintenance of a minimum grade point average of 2.0;
7. Passage of all CLAST sub-sections by those majoring in education certification programs;
8. Participation in an exit examination;
9. Must take at least 25% of total degree requirements from BCF.

Additional Graduation Requirement for Music Majors

Music majors graduation requirement: RP-Recital Performance. Each student is required to attend eighty per cent (80%) of recitals held each semester in which they are enrolled as a music major. Exceptions will be made for Music Education majors during the semester of student teaching. Zero credit. No fee. Pass or Fail.

Application for Graduation

Prospective graduates apply for graduation at the beginning of their final semester, using official forms supplied in the Office of the Registrar. Applicants are approved for graduation by the faculty.

All documentation for credit earned external to The Baptist College of Florida must be presented to the Registry Office before a student will be permitted to apply for graduation. This includes credit earned from the College Level Examination (CLEP), Seminary Extension or those hours earned at another college, university, or seminary.

The deadline for application for graduation for both the fall and spring semesters is Friday of the fifth week of the semester of anticipated graduation. The student is responsible for having the registrar verify that all work needed for the degree has been completed by the above deadline.

Graduation Honors

In recognition of superior academic excellence, graduating seniors with a GPA of 3.25 or higher will be graduated with honors. The levels of recognition are as follows: Cum Laude--3.25-3.49; Magna Cum Laude--3.50-3.74; Summa Cum Laude--3.75-4.00.

Requirements for Additional Degree

Degree graduates from the college may enroll for a second degree in another field after written application to, and approval by, the director of academic services. Baccalaureate graduates complete the requirements for the second bachelor's degree and earn a minimum of 162 semester hours credit. Bachelor's degree graduates may earn an associate degree in another field by completing the requirements for the associate degree and earning a minimum of 147 semester hours credit. Associate degree graduates may earn a baccalaureate degree by completing requirements for that degree. Associate degree graduates may earn a second associate degree by completing all the requirements for the second associate degree and earning a minimum of 82 semester hours credit.

CERTIFICATE OF RECOGNITION FOR SPOUSES

A spouse may receive a certificate of recognition provided the other spouse graduates from BCF, he/she is recommended by the faculty, and he/she completes satisfactorily 25 semester hours of courses in college classes as follows:

Bible	6 semester hours
ENG 151, 152	6 semester hours
CE 101, 102	4 semester hours
Electives	9 semester hours
TOTAL	25 semester hours

DIPLOMA OF MINISTRY STUDIES

This diploma will be awarded to our Internet non-degree seeking students who successfully complete 24 semester hours of online studies. The purpose of this diploma is to provide non-degree seeking students with an achievement award toward which they can progress.

The following policies will govern the awarding of this diploma:

1. The student will make application for non-degree status and enroll in available baptistcollegeonline.org courses.
2. The student successfully completes 24 hours of online studies. No transfer hours will be accepted.
3. Students who are enrolled in AA, BS, or BA degrees will not be eligible.
4. Students who complete requirements will be awarded the Diploma in Ministry Studies by The Baptist College of Florida.
5. If at a future time a student desires to seek a degree from The Baptist College of Florida's Internet or resident programs, the students will be required to apply for appropriate degree-seeking

status. All completed BCF online credit hours will apply as applicable toward the desired degree. Should a student pursue a degree from another institution, all recorded BCF online hours may be transferred to that institution and applied subject to the receiving institution's policies.

Completion of this diploma will not warrant graduation from the college. The diploma will be awarded as a recognition at regular graduation exercises.

GRADUATION REQUIREMENTS BY DEGREE

Each student should comply with the requirements in effect (as stated in the catalog) at the time of his or her initial enrollment. If a student withdraws from the college for a year or more and then returns, he or she is subject to the academic requirements stated in the catalog at the time of re-entry.

BACHELOR OF ARTS (In Theology)

CONCENTRATION - BIBLE	SEM/HOURS
OT 101, 102, 201, 202; NT 101, 102, 201, 202 plus 6 hours upper level OT and NT Bible intensives or 6 hours NT Greek 30

THEOLOGICAL CORE	SEM/HOURS
CHRISTIAN EDUCATION CE 101, 102, 301 7
EVANGELISM EV 201, 302 4
HISTORY HI 304, 305 5
MISSIONS MI 302, 404 4
PASTORAL MINISTRY PM 210, 211 4
PREACHING PR 110, 201, 301 8
PSYCHOLOGY PSY 402 3
SPIRITUAL FORMATION SF 101 2
THEOLOGY TH 301, 302, 403 8
TOTAL 45

GENERAL EDUCATION CORE	SEM/HOURS
ENGLISH ENG 151, 152, either 221, 222 or 223 9
HISTORY HI 211, 212 or HI 223, 224 6
INFORMATION TECHNOLOGY IT 301 3
MATHEMATICS MA 102 3
MUSIC MU 105 2



PHILOSOPHY PHI 301, 302, 402	7
PSYCHOLOGY PSY 201	3
SCIENCE SCI 201 or 202 OR 203	3
SPEECH SP 101	3
TOTAL	39

ELECTIVES (12 hours must be in upper level courses) . 16
TOTAL . 130

Note: Those students who fail to take and pass the computer proficiency examination (p. 17) must take IT 101.

BACHELOR OF ARTS
(In Christian Counseling)

CONCENTRATION -	
CHRISTIAN COUNSELING	SEM/HOURS
PSY 201, 300, 301, 302, 303, 307, 310, 330 340, 400, 402, 404, 420, 421	
TOTAL	38

THEOLOGICAL CORE	
	SEM/HOURS
BIBLE OT 101, 102, 201, 202; NT 101, 102, 201, 202	24
CHRISTIAN EDUCATION CE 102	2
EVANGELISM EV 201	2
HISTORY HI 305	2
LEADERSHIP LA 204	3
SPIRITUAL FORMATION SF 101	2
THEOLOGY TH 301, 302	6
TOTAL	41

GENERAL EDUCATION CORE	
	SEM/HOURS
ENGLISH ENG 151, 152, either 221, 222 or 223	9
HISTORY HI 211, 212 or HI 223, 224	6
INFORMATION TECHNOLOGY IT 301	3
MATHEMATICS STA 300	3
ORIENTATION OR 101	1
SCIENCE SCI 201	3
SOCIOLOGY SOC 201	3
SPEECH SP 101	3
TOTAL	31

ELECTIVES (10 hours must be in upper level courses) . 20
TOTAL . 130

Note: Those students who fail to take and pass the computer proficiency examination (p. 17) must take IT 101.

BACHELOR OF ARTS
(In Christian Education)

CHRISTIAN DISCIPLESHIP CORE	
CHRISTIAN EDUCATION CE 101, CE 102, CE 301, CE 303, CE 310 or 320 or 350	11
CHURCH LEADERSHIP LA 204, LA 210,	

LA 320, LA 330, LA 430	14
CHRISTIAN EDUCATION/LEADERSHIP UPPER LEVEL ELECTIVES	8
TOTAL	33

THEOLOGICAL CORE

BIBLE OT 101, 102, 201, 202; NT 101, 102, 201, 202	24
EVANGELISM EV 201, 302	4
HISTORY HI 304, 305	5
MISSIONS MI 302	2
SPIRITUAL FORMATION SF 101	2
THEOLOGY TH 301, 302	6
TOTAL	43

GENERAL EDUCATION CORE

	SEM/HOURS
ENGLISH ENG 151, 152 and 221 or 222 or 223	9
HISTORY HI 211, 212 OR 223, 224	6
INFORMATION TECHNOLOGY IT 301	3
MATHEMATICS MA 102	3
MUSIC MU 105	2
PHILOSOPHY PHI 301, 402	5
PSYCHOLOGY PSY 201, 307	6
SCIENCE SCI 201, 202 or 203	3
SOCIOLOGY SOC 201	3
SPEECH SP 101	3
TOTAL	43

FREE ELECTIVES . 11

TOTAL . 130

Note: Those students who fail to take and pass the computer proficiency examination (p. 17) must take IT 101.

BACHELOR OF ARTS
(In Elementary Education with ESOL Endorsement)

GENERAL EDUCATION CORE	
	SEM/HOURS
ENGLISH ENG 151, 152, 222	9
HISTORY HI 223, 224, 306	9
MATHEMATICS MA 200, 201, 202	9
HUMANITIES - PHILOSOPHY PHI 301	3
PSYCHOLOGY PSY 201	3
SCIENCE SCI 201, 202, 203	9
SPEECH SP 101	3
TOTAL	45

THEOLOGICAL CORE

	SEM/HOURS
EVANGELISM EV 101 OR SPIRITUAL FOUNDATIONS SF 101	2
NEW TESTAMENT NT 101, 102, 201	9
OLD TESTAMENT OT 101, 202	6
TOTAL	17

PROFESSIONAL EDUCATION

	SEM/HOURS
(Preparation Requirements) EDUCATION EDU 2000, 2001, 2012, 3022 (or PSY 307), 3031, 3043, 3052,	

4061, 4071, 4082, 4090 33

ELEMENTARY EDUCATION	SEM/HOURS
EDUCATION EDU 3111, 3122, 3132, 3141, 3212, 2222, 3232, 4311, 3321, 4331, 2423, 3413	33
TOTAL	66

ELECTIVES	2
TOTAL HOURS	130

BACHELOR OF ARTS
(In Church Music)

CONCENTRATION	SEM/HOURS
APPLIED MUSIC PRINCIPAL6
APPLIED MUSIC SECONDARY4
CHURCH MUSIC MU 301, 405, 4068
CONDUCTING MC 206, 3074
ENSEMBLE ME 101, 102	

plus 6 hours of electives, 4 must be upper level 8

MUSIC HISTORY AND LITERATURE
MH 403, 404, AND 405 OR MU 303 8

MUSIC THEORY MT 101, 102, 103, 104, 201, 202 14

SENIOR RESEARCH PROJECT I 1
SENIOR RESEARCH PROJECT II 1

OR
SENIOR PERFORMANCE PROJECT I 1
SENIOR PERFORMANCE PROJECT II 1

TOTAL

THEOLOGICAL CORE SEM/HOURS

BIBLE OT 101, 202; NT 101, 102, 201 15

CHRISTIAN EDUCATION CE 101 2
EVANGELISM EV 201, 302 4
HISTORY HI 305 2
MISSIONS MI 302 2

TOTAL

GENERAL EDUCATION CORE SEM/HOURS

ENGLISH ENG 151, 152 6
HISTORY HI 211, 212, or HI 223, 224,
and MH 403, 404 12*

MATHEMATICS MA 201 3
ORIENTATION OR 101 1
PSYCHOLOGY PSY 201, 307 6

SCIENCE SCI 201 or 202 3
SPEECH SP 101 3

TOTAL

ELECTIVES (at least 10 hours must be upper level) ... 23
TOTAL

*MH 403 and 404 are counted in General Education total as well as concentration but once only in grand total.

Note: Those students who fail to take and pass the computer proficiency examination (p. 17) must take IT 101.

BACHELOR OF ARTS
(In Leadership)

CONCENTRATION - LEADERSHIP	SEM/HOURS
CHRISTIAN EDUCATION CE 101, 1024
LEADERSHIP LA 204, 210, 305, 320, 330, 350, 401, 410, 420, 430, 450	26
TOTAL	30

THEOLOGICAL CORE	SEM/HOURS
BIBLE OT 101, 102, 201, 202; NT 101, 102, 201, 20224
EVANGELISM EV 201, 3024
HISTORY HI 304, 3055
PASTORAL MINISTRY PM 2001
SPIRITUAL FORMATIONS SF 1012
THEOLOGY TH 301, 3026
TOTAL	42

GENERAL EDUCATION CORE SEM/HOURS

ENGLISH ENG 151, 152, ENG 221 or 222, or 223 9

HISTORY HI 211, 212, or HI 223, 224 6

INFORMATION TECHNOLOGY IT 301, 440 6

MATHEMATICS MA 102 3
ORIENTATION OR 101 1

PHILOSOPHY PHI 301, 402 5
PSYCHOLOGY PSY 201, 307 6

SCIENCE SCI 201 OR 202 3
SOCIOLOGY SOC 201 3

SPEECH SP 101 3

TOTAL

ELECTIVES

TOTAL

Note: Those students who fail to take and pass the computer proficiency examination (p. 17) must take IT 101.

BACHELOR OF MUSIC
(In Church Music)

CONCENTRATION	SEM/HOURS
APPLIED MAJOR (must include junior and senior recitals)	19
APPLIED SECONDARY6
CHURCH MUSIC MU 301, 303, 405, 406	10
CONDUCTING MC 206, 307, 4076
ENSEMBLE ME 101, 102	

plus 6 hours of electives, 4 must be upper level 8

MUSIC HISTORY AND LITERATURE
MH 403, 404, 405 8

MUSIC THEORY MT 101, 102, 103, 104,
201, 202, 203, 204, 301, 405 20

PEDAGOGY (according to major)	1
TOTAL	78

THEOLOGICAL CORE	SEM/HOURS
BIBLE OT 101, 202; NT 101, 102, 201	15
CHRISTIAN EDUCATION CE 101	2
EVANGELISM EV 201	2
HISTORY HI 305	2
MISSIONS MI 302	2
TOTAL	23

GENERAL EDUCATION CORE	SEM/HOURS
ENGLISH ENG 151, 152	6
HISTORY HI 211, HI 305, MH 403, 404	11*
MATHEMATICS MA 102	3
ORIENTATION OR 101	1
PSYCHOLOGY PSY 201, 307	6
SPEECH SP 101	3
TOTAL	30*

ELECTIVES (at least 3 hours must be upper level)	7
TOTAL	130

*HI 305, MH 403 and 404 are counted in General Education total as well as concentration and theological core, but once only in grand total.

Note: Those students who fail to take and pass the computer proficiency examination (p. 17) must take IT 101.

BACHELOR OF SCIENCE (In Biblical Studies)

This degree is an external degree program, which uses either associate of arts degrees or associate degrees in divinity, ministry

or Christian education from regionally accredited institutions as a basis for admission. It is designed to meet the needs of adult learners who wish to acquire upper level theological education through various distance learning systems. It isn't available to students enrolled for traditional in-residence degree programs on the college campus in Graceville.

There are three primary tracks for this degree:

Track 1 **Associate Degree With a Divinity/Theological/Ministry or Christian Education Major**

Associate Degree will have from 60 to 70 semester hours total. All will be transferred toward the Bachelor of Science in Biblical Studies.

The Bachelor of Science in Biblical Studies Degree requires a minimum of 30 semester hours in general education, including a minimum of 3 semester hours in each of the following disciplines:

- Literature/Humanities
- Social/Behavioral Sciences
- Science/Mathematics
- Information Technology

Students in this program will complete a minimum of 32 semester hours of work in upper level ministry related courses with BCF. The total degree requires 120 semester hours.

An Example:

	SEM/HOURS
ASSOCIATE DEGREE (all transfers)	60
General Education in that degree	18
Theological Studies in that degree	42



BACHELOR OF SCIENCE IN BIBLICAL STUDIES COMPLETION	60
GENERAL EDUCATION requires	12
a minimum of 12 semester hours in the disciplines listed above.	

THEOLOGICAL STUDIES concentration requires that the balance of semester hours required for the 120 hour degree be taken from BCF. (A minimum of 32 hours from BCF is required in any variation of transfer credits given.) In this case 48 hours from BCF are required. 48

TOTAL	120
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Track 2
Associate of Arts Degree

Associate Degree will have from 60 to 70 semester hours total (some cases even more). Up to 60 semester hours will be transferred toward the Bachelor of Science in Biblical Studies.

The Bachelor of Science in Biblical Studies Degree requires a minimum of 30 semester hours in general education, including a minimum of 3 semester hours in each of the following disciplines:

- Literature/Humanities
- Social/Behavioral Sciences
- Science/Mathematics
- Information Technology

Other transferable general education hours will transfer in as general education electives up to a total of 60 semester hours.

Students in this program will complete 51 semester hours in upper level ministry-related courses, which must be taken with BCF. The total degree requires 120 semester hours.

Nine semester hours of upper level free electives to complete the degree requirement of 120 hours may be transferred in from other schools or the Seminary Extension Department of the Southern Baptist Convention.

An Example:

	SEM/HOURS
ASSOCIATE DEGREE	60
GENERAL EDUCATION	60
Theological Studies (none included)	0

BACHELOR OF SCIENCE IN BIBLICAL STUDIES COMPLETION	60
General Education (none required)	0
Theological Studies (upper level electives)	60
BCF	51
Free Electives (upper level)	9
TOTAL	120

Track 3
Associate of Arts Degree Equivalent

Associate Degree Equivalent. Up to 60 semester hours of general education, including a minimum of 3 semester hours from each of the following disciplines will serve as this equivalent:

- Literature/Humanities
- Social/Behavioral Sciences
- Science/Mathematics
- Information Technology

The Bachelor of Science Degree requires a minimum of 30 semester hours of general education with no less than 3 semester hours in each of the above disciplines.

Other transferable general education hours will transfer in as general education electives up to a total of 60 semester hours. Students in this program will complete 51 semester hours in upper level ministry related courses which must be taken with BCF. The total degree requires 120 semester hours.

Nine semester hours of upper level free electives to complete the degree requirement of 120 hours may be transferred in from other schools or the Seminary Extension Department of the Southern Baptist Convention.

An Example:

	SEM/HOURS
ASSOCIATE DEGREE EQUIVALENT	60
General Education	60
Theological Studies (none included)	0

BACHELOR OF SCIENCE IN BIBLICAL STUDIES COMPLETION	60
General Education (none required)	0
Theological Studies (upper level electives)	60
BCF	51
Free Electives (upper level)	9
TOTAL	120

MINOR IN EVANGELISM/PREACHING

EVANGELISM	SEM/HOURS
EV 201 METHODS OF PERSONAL EVANGELISM	2
EV 302 THE CHURCH EVANGELISTIC PROGRAM	2
EV ELECTIVES	6

PREACHING	SEM/HOURS
PR 110 SERMON PREPARATION	3
PR 201 SERMON DELIVERY	3
PR ELECTIVES	4

TOTAL HOURS REQUIRED FOR MINOR IN EVANGELISM/PREACHING	20
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MINOR IN MUSIC

MUSIC THEORY	SEM/HOURS
MT 100 MUSIC FUNDAMENTALS	2
APPLIED MUSICPRINCIPAL INSTRUMENT	2
APPLIED MUSICSECONDARY INSTRUMENT	1
MUSIC HISTORY	2-3
MU 303 HYMNOLOGY (2)	
OR	
MH 403 MUSIC HISTORY AND LITERATURE: ANTIQUITY TO BAROQUE (3)	
OR	
MH 404 MUSIC HISTORY AND LITERATURE: CLASSICAL TO TWENTIETH CENTURY (3)	
OR	
MH 405 CHORAL LITERATURE (2)	
ENSEMBLE	4
ME 101, 102, 201, 202 COLLEGE CHOIR (4)	
CHURCH MUSIC	5-6
MU 301 MUSIC IN WORSHIP (3)	
MU 405 MUSIC EDUCATION IN THE CHURCH: CHILDREN (3)	
OR	
MU 406 MUSIC EDUCATION IN THE CHURCH: YOUTH AND ADULTS (2)	
TOTAL HOURS REQUIRED FOR MINOR IN MUSIC	16-18

Note: Students must audition with the music faculty before enrolling as "Minor in Music."

MINOR IN PSYCHOLOGY & COUNSELING

PSYCHOLOGY & COUNSELING	SEM/HOURS
PSY 201 GENERAL PSYCHOLOGY	3
PSY 301 PSYCHOLOGY OF RELIGION AND PERSONALITY	3
PSY 302 PSYCHOLOGY OF PARENTING	2
PSY 303 PREMARITAL AND MARITAL COUNSELING ..	2
PSY 307 DEVELOPMENTAL PSYCHOLOGY	3
PSY 402 THE ART OF COUNSELING	3
TOTAL HOURS REQUIRED FOR MINOR IN PSYCHOLOGY & COUNSELING	16

MINOR IN YOUTH MINISTRY

CHRISTIAN EDUCATION	SEM/HOURS
CE 207 CHURCH RECREATION	2
CE 290 CHRISTIAN DRAMA	2
CE 310 BASIC MINISTRY TO YOUTH	3
CE 311 CONTEMPORARY TOPICS IN YOUTH MINISTRY	2
CE 315 YOUTH PROGRAM ADMINISTRATION	2

PSYCHOLOGY	SEM/HOURS
PSY 309 ADOLESCENT DEVELOPMENT	3
PSY 320 COUNSELING YOUTH AND THEIR PARENTS ..	2

**TOTAL HOURS REQUIRED FOR MINOR
IN YOUTH MINISTRY** 16

MINOR IN BIBLE

BIBLE	SEM/HOURS
OT 101 ADAM TO MOSES	3
OT 202 ISAIAH TO MALACHI	3
NT 101 JESUS' EARLY MINISTRY	3
NT 102 JESUS' LATER MINISTRY	3
NT 201 ACTS AND PAUL'S EARLY LETTERS	3
TOTAL	15

**ASSOCIATE OF ARTS
(In Child Development)**

CONCENTRATION - CHILD DEVELOPMENT	SEM/HOURS
CD 101, 102, 103, 104, 105, 106, 107	18

TOTAL18

THEOLOGICAL CORE	SEM/HOURS
BIBLE OT 101, 102, 201, 202: NT 101, 102, 201, 202	.24
EVANGELISM EV 201	.2
TOTAL	.26

GENERAL EDUCATION CORE	SEM/HOURS
ENGLISH ENG 151, 152	.6
MATHEMATICS MA 102	.3
ORIENTATION OR 101	.1
PSYCHOLOGY PSY 201	.3
SCIENCE SCI 201	.3
SOCIOLOGY SOC 201	.3
TOTAL	.19

ELECTIVES3
TOTAL66

Note: Those students who fail to take and pass the computer proficiency examination (p. 17) must take IT 101.

ASSOCIATE OF ARTS
(In Church Music)

CONCENTRATION	SEM/HOURS
APPLIED MUSIC.....PRINCIPAL INSTRUMENT	.4
APPLIED MUSIC.....SECONDARY INSTRUMENT	.4
CONDUCTING MC 206	.2
ENSEMBLE ME 101, 102, plus 2 hours of electives	.4
MUSIC THEORY MT 101, 102, 103, 104, 201, 202	.14
TOTAL	.28

THEOLOGICAL CORE	SEM/HOURS
BIBLE OT 101, 102: NT 101, 102	.12
CHRISTIAN EDUCATION CE 101	.2
EVANGELISM EV 201	.2



HISTORY HI 305 2
TOTAL18

GENERAL EDUCATION CORE	SEM/HOURS
ENGLISH ENG 151, 152	.6
MATHEMATICS MA 102	.3
ORIENTATION OR 101	.1
PSYCHOLOGY PSY 201	.3
SPEECH SP 101	.3
TOTAL	.16

ELECTIVES4
TOTAL66

Note: Those students who fail to take and pass the computer proficiency examination (p. 17) must take IT 101.

ASSOCIATE OF ARTS
(In Residential Child-Care)

CONCENTRATION - RESIDENTIAL CHILD-CARE	SEM/HOURS
CHILD DEVELOPMENT CD 102	.2
PSYCHOLOGY PSY 201, 302	.5
RESIDENTIAL CHILD-CARE RCC220, 230, 290	.10
TOTAL	.17

THEOLOGICAL CORE	SEM/HOURS
BIBLE OT 101, 102, 201, 202: NT 101, 102, 201, 202	.24
EVANGELISM EV 201, 302	.4
TOTAL	.28

GENERAL EDUCATION CORE	SEM/HOURS
ENGLISH ENG 151, 152	.6
MATHEMATICS MA 102	.3
ORIENTATION OR 101	.1
SCIENCE SCI 201	.3
SOCIOLOGY SOC 201	.3
TOTAL	.16

ELECTIVES5
TOTAL66

Note: Those students who fail to take and pass the computer proficiency examination (p. 17) must take IT 101.

ASSOCIATE OF DIVINITY

CONCENTRATION - BIBLE	SEM/HOURS
OT 101, 102, 201, 202; NT 101, 102, 201, 202	.24

THEOLOGICAL CORE	SEM/HOURS
CHRISTIAN EDUCATION CE 101, 102	.4
EVANGELISM EV 201, 302	.4
HISTORY HI 305	.2
PASTORAL MINISTRY PM 210, 211	.4

PREACHING PR 110, 2016
 THEOLOGY ELECTIVE2
TOTAL22

GENERAL EDUCATION CORE SEM/HOURS
 ENGLISH ENG 151, 1526
 MATHEMATICS MA 1023
 ORIENTATION OR 1011
 PSYCHOLOGY PSY 2013
 ELECTIVES3
TOTAL16

ELECTIVES4
TOTAL66

Note: Those students who fail to take and pass the computer proficiency examination (p. 17) must take IT 101.

**ASSOCIATE OF
 CHRISTIAN EDUCATION**

CHRISTIAN DISCIPLESHIP CORE SEM/HOURS
 CHRISTIAN EDUCATION CE 101, 102, 3017
 CHURCH LEADERSHIP LA 204, LA320 OR 3306
TOTAL13

THEOLOGICAL CORE SEM/HOURS
 BIBLE OT 101, 102, 201, 202; NT 101, 102, 201, 20224
 EVANGELISM EV 201, 3024
 HISTORY HI 3052
 SPIRITUAL GROWTH SF 1012
 PASTORAL ETHICS PM 2001
TOTAL33

GENERAL EDUCATION CORE SEM/HOURS
 ENGLISH ENG 151, 152 AND EITHER 221, 222, or 223 ...9
 MATHEMATICS MA 1023
 MUSIC MU 1052
 SOCIOLOGY SOC 2013
 PSYCHOLOGY PSY 2013
 SPEECH SP 1013
TOTAL23

TOTAL69

Note: Those students who fail to take and pass the computer proficiency examination (p. 17) must take IT 101.

**TEACHER CERTIFICATION
FLORIDA ADMINISTRATIVE CODE-
Section 6E-2.04(10) (c)**

Although the college is accredited by the Commission on Colleges of Southern Association of Colleges and Schools, a degree from BCF does not automatically qualify either for a Florida teaching certificate or to participate in professional examinations in Florida. (However, the college does offer courses in education that qualify a person with a bachelor's degree from an

institution accredited by the Commission on Colleges of Southern Association of Colleges and Schools to apply for temporary certification in elementary education, music education K-12, and middle school social studies with the Florida Department of Education. To obtain a permanent certificate through a program such as this a person must teach for two years in Florida) Those interested in obtaining a Florida teaching certificate should contact the Office of Teacher Certification, Department of Education, Tallahassee, Florida 32301. Anyone intending to practice any other regulated profession in Florida should contact the Department of Professional and Occupational Regulation, Tallahassee, Florida 32301.

**COURSES NEEDED FOR ELIGIBILITY FOR
 CERTIFICATION IN MUSIC EDUCATION K-12
 BY FLORIDA DEPARTMENT OF EDUCATION**

The following courses qualify a person with a Bachelor of Music in Church Music degree from BCF to apply for certification in music education K-12 by the Florida Department of Education. Such applicants must have a minimum overall grade point average of 2.5 and pass all sections of CLAST.

1. Six hours of Foundations and Psychology SEM/HOURS

EDU 2001 FOUNDATIONS OF EDUCATION3
 PSY 307 DEVELOPMENTAL PSYCHOLOGY OR
 EDU 3022 PSYCHOLOGY OF TEACHING
 AND LEARNING3

2. Six hours of General Methods from the following 3 hour courses6

EDU 3052 CLASSROOM MANAGEMENT
 EDU 3031 CURRICULUM IN SCHOOLS
 EDU 4082 MEASUREMENTS & EVALUATIONS
 EDU 2012 GENERAL MATERIALS AND METHODS OF
 TEACHING

Academics



3. Six hours of Special Methods from the following 3 hour courses6
 MUE 211 INTRODUCTION TO MUSIC EDUCATION
 MUE 350 MATERIALS AND METHODS FOR THE ELEMENTARY MUSIC CLASSROOM OR
 MUE 351 MATERIALS AND METHODS FOR THE SECONDARY MUSIC CLASSROOM

4. Six hours of Practical Experiences
 EDU 4090 INTERNSHIP*6

*A student may take 9 or 12 hours of EDU 4090 and reduce the number of General Methods hours to three (3).

TOTAL24

Those who hold a Bachelor of Arts (in Church Music) from BCF must meet all above requirements plus a total of fourteen semester hours in applied music. Twelve of those hours must be in one instrument, four of the twelve hours must be upper level. The remaining two hours must be in a second instrument.

COURSES NEEDED FOR ELIGIBILITY FOR CERTIFICATION IN ELEMENTARY EDUCATION BY FLORIDA DEPARTMENT OF EDUCATION

The following courses offered by the college qualify a person with a bachelor's degree from BCF to apply for certification in elementary education by the Florida Department of Education. Such applicants must have an overall minimum grade point average of 2.5 and pass all sections of CLAST.

1. Six hours of Foundations and Psychology SEM/HOURS
 EDU 2001 FOUNDATIONS OF EDUCATION3
 PSY 307 DEVELOPMENTAL PSYCHOLOGY N OR
 EDU 3022 PSYCHOLOGY OF TEACHING AND LEARNING3

2. Six hours of General Methods from the following 3 hour courses6
 EDU 3052 CLASSROOM MANAGEMENT
 EDU 3031 CURRICULUM IN SCHOOLS
 EDU 4082 MEASUREMENTS & EVALUATIONS
 EDU 2012 GENERAL MATERIALS AND METHODS OF TEACHING

3. Twenty-seven hours of elementary courses
 EDU 3111 TEACHING READING IN THE ELEMENTARY SCHOOL3
 EDU 3122 READING DIAGNOSIS AND REMEDIATION3
 EDU 3132 TEACHING LANGUAGE ARTS IN ELEMENTARY SCHOOL3
 EDU 3141 CHILDREN'S LITERATURE3
 EDU 4331 TEACHING ELEMENTARY SCIENCE3
 EDU 3321 TEACHING ELEMENTARY SOCIAL STUDIES3
 EDU 3232 TEACHING PHYSICAL ED. & HEALTH IN ELEMENTARY SCH2
 EDU 3212 TEACHING ELEMENTARY ART2
 EDU 2222 MATERIALS AND METHODS OF TEACHING MUSIC2
 EDU 4311 TEACHING ELEMENTARY MATHEMATICS3



4. Six hours of Practical Experiences
 EDU 4090 INTERNSHIP*6

*A student may take 9 or 12 hours of EDU 4090 and reduce the number of General Methods hours to three (3).

TOTAL45

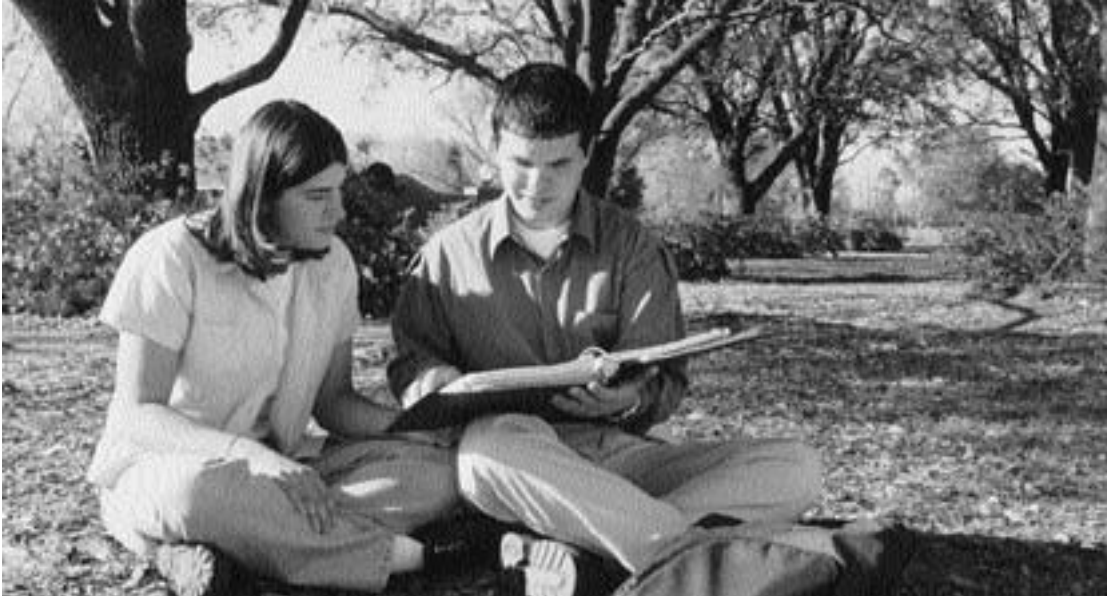
COURSES NEEDED FOR ELIGIBILITY FOR CERTIFICATION IN MIDDLE SCHOOL SOCIAL STUDIES BY FLORIDA DEPARTMENT OF EDUCATION

The following courses qualify a person with any bachelors degree from BCF to apply for certification from the Florida Department of Education in Middle School Social Studies. In addition to the courses listed below the applicant must have a minimum overall grade point average of 2.5 and pass all sections of CLAST.

SOCIAL STUDIES CORE: SEM/HOURS
 HI 200 INTRODUCTION TO ECONOMICS3
 HI 206 GEOGRAPHY3
 HI 211 OR HI 212 WESTERN CIVILIZATION3
 HI 223 AND HI 224 AMERICAN HISTORY6
 HI 225 UNITED STATES GOVERNMENT3
SUBTOTAL18

EDUCATION CORE: SEM/HOURS
1. Six hours of Foundations and Psychology
 EDU 2001 FOUNDATIONS OF EDUCATION3
 PSY 307 DEVELOPMENTAL PSYCHOLOGY N OR
 EDU 3022 PSYCHOLOGY OF TEACHING AND LEARNING3

2. Six hours of General Methods from the following 3 hour courses6
 EDU 3052 CLASSROOM MANAGEMENT
 EDU 3031 CURRICULUM IN SCHOOLS
 EDU 4082 MEASUREMENTS & EVALUATIONS



EDU 2012 GENERAL MATERIALS AND METHODS OF TEACHING

3. Three hours of Special Methods
EDU 3321 TEACHING ELEMENTARY & MIDDLE SCHOOL SOCIAL STUDIES

4. Six hours of Practical Experiences
EDU 4090 INTERNSHIP*6

*A student may take 9 or 12 hours of EDU 4090 and reduce the number of General Methods hours to three (3).

SUBTOTAL18

TOTAL36

COURSES

COURSE NUMBERS

In the following pages each separate college course is described briefly with proper letter and number. Non-credit courses are numbered 90-99. Students may evaluate their eligibility for enrolling in a given course according to the following formula: Courses numbered 100-299 are open to all students; courses numbered 300-499 generally are open only to juniors and seniors.

A course number ending with "S" indicates an expanded study of course content. A course ending in "R" indicates a reduced study of course content. A course number with "H" as a suffix on schedules indicates that the course has been modified to an honors course. Such courses require a minimum overall G.P.A. of 3.0. Requirements for such courses include more research, writing, and class participation and leadership than regular courses on the same subject. Enrollments in such courses will be limited.

ROTATION OF COURSES

Scheduling restrictions sometimes necessitate offering courses only every other year or in alternate semesters. Semester class schedules may be obtained from the registrar.

PREREQUISITES

Since some courses cannot be taken until other specified courses have been completed, the student should plan his schedule accordingly. For example, a student may not take ENG 152 until completion of ENG 151.

FIELDS OF INSTRUCTION

For convenience in administration, courses are divided into fields of instruction by course title and number. The fields of instruction are abbreviated as follows:

- BI BIBLICAL INTRODUCTION
- CD CHILD DEVELOPMENT
- CE CHRISTIAN EDUCATION
- DS DIRECTED STUDY
- EDU EDUCATION
- ENG ENGLISH
- EV EVANGELISM
- HI HISTORY
- IT INFORMATION TECHNOLOGY
- LA LEADERSHIP
- MA MATHEMATICS
- MI MISSIONS
- MB/MW MUSIC: BRASS/WOODWIND
- MC MUSIC: CONDUCTING
- ME MUSIC: ENSEMBLE
- MH MUSIC: HISTORY AND LITERATURE
- MO MUSIC: ORGAN



- MP MUSIC: PIANO
- MT MUSIC: THEORY
- MU MUSIC: CHURCH
- MUE MUSIC EDUCATION
- MV MUSIC: VOICE
- NT NEW TESTAMENT
- OT OLD TESTAMENT
- PHI PHILOSOPHY
- PM PASTORAL MINISTRY
- PR PREACHING
- PSY PSYCHOLOGY AND COUNSELING
- RCC RESIDENTIAL CHILD-CARE
- SCI SCIENCE
- SL SIGN LANGUAGE
- SOC SOCIOLOGY
- SPN SPANISH
- SP SPEECH
- SF SPIRITUAL FORMATION
- SM SUPERVISED MINISTRIES
- STA STATISTICS
- TH THEOLOGY

BIBLICAL INTRODUCTION

- BI 301. OLD TESTAMENT BACKGROUNDS.**
A study of the geographical background of the Old Testament world as it relates to the story of redemption. The various Biblical countries are studied as they progressively enter into the unfolding story. Two semester hours credit.
- BI 302. NEW TESTAMENT BACKGROUNDS.**
A continuation of BI 301 with emphasis on the geographical, historical, and cultural setting which constitutes the natural framework of the New Testament story, the matrix out of which the Christian movement was born. Two semester hours credit.

- BI 401. THE HISTORY OF THE BIBLE.**
A study of the formation, transmission, and translation of the Bible. The study of the formation of the Bible includes a review of the production of the Old and New Testaments and the history of the canonization of each of them. The study of the transmission of the texts of the Old and New Testaments includes an examination of the process of evaluating existing Biblical manuscripts in an effort to reconstruct, as nearly as possible, the original text of the Bible. The study of the translation of the Bible gives primary emphasis to the history of the English Bible from the work of John Wycliffe in the fourteenth century to the most recent translations. Prerequisite: Junior standing. Two semester hours credit.

CHILD DEVELOPMENT

- CD 101. INTRODUCTION TO CHILD-CARE.**
A study of state and local rules and regulations; health, safety, and nutrition; identifying and reporting child abuse and neglect; and CDA and CCDA credentialing. Two semester hours credit.
- CD 102. CHILD GROWTH AND DEVELOPMENT.**
A study of the growth and development of children birth - 12 years of age. This will include an emphasis on developmentally appropriate practices for infants, toddlers, young children, and school age children, including their moral and spiritual development. Two semester hours credit.
- CD 103. CHILD-CARE PROGRAMS AND CURRICULA.**
A study of the principles and practices of programs for children. It includes current research in early childhood education, role of the teacher, and the selection and use of equipment and materials for working with children. Also included is the study of techniques of using language arts, science, art, social studies, math, music, physical activities, and Bible study with young children. This course will include an introduction to the Southern Baptist Convention Press Pre-School Curriculum. Three semester hours credit.
- CD 104. OBSERVATION AND ASSESSMENT IN CHILD-CARE.**
An examination of the methods of observing and assessing children in a child-care program. Methods of assessing children will be studied and practical experience in the use of these methods will be included. Three semester hours credit.
- CD 105. PARENT AND CHURCH RELATIONS.**
A course to examine the relationship of the church and the church child-care program. This study will include the ministry of the teacher and administrator, as well as relationships with families, the church, and the community. Two semester hours credit.
- CD 106. CHILD-CARE INTERNSHIP.**
A course to give the child development degree student experience in child-care under the supervision of a

child development experienced child-care worker. Three semester hours credit.

CD 107. CHILD-CARE DIRECTOR.

A course to examine the elements of child-care related specifically to the job of director. This will include budgeting, personnel management, parent relations, marketing, etc. Three semester hours credit.

CHRISTIAN EDUCATION

CE 101. THE BIBLE STUDY MINISTRIES OF THE CHURCH.

A study of the skills, principles, and organization involved in leading small group Bible study ministries in the local church. Included are Sunday School, Vacation Bible School, and evangelistic Bible-study ministries. Development of mission, vision, and Christian worldview is emphasized. Open to all students. Two semester hours credit.

CE 102. THE DISCIPLESHIP AND MISSION MINISTRIES OF THE CHURCH.

A study of the skills, principles, and procedures involved in leading effective member and leadership training in the local church. Missions education is emphasized. Development of mission, vision, and Christian worldview is reinforced. Traditional as well as innovative programs are included. Open to all students. Two semester hours credit.

CE 207. CHURCH RECREATION.

A study of the functions of church recreation, of the importance of play in the life of the individual and the church, and of methods and procedures for administering an effective program of church recreation. Two semester hours credit.

CE 290. CHRISTIAN DRAMA.

A survey of dramatic ministries available in the local church. Christian theater, puppetry, and clowning are included. Production, acting, costuming, directing, and selection are emphasized. Open to all students. SP 101 or facility in oral communication is recommended. Two semester hours credit.

CE 301. PRINCIPLES OF TEACHING.

How to improve teaching in the Sunday School. The various methods for teaching are studied and illustrated with practical application to the Sunday School lessons as to planning and teaching the Bible. Prerequisite: Sophomore standing. Three semester hours credit.

CE 303. SOUTHERN BAPTIST LITERATURE.

A study of the history or curriculum development and publishing in the Southern Baptist Church. The student will be exposed to foundational theological and educational principles used in evaluating effective church-based curriculum. The class will travel to LifeWay Christian Resources of the SBC. Limited to 20 Christian Education majors. One semester hour credit.

CE 310-350. AGE-DIVISION MINISTRIES.

A series of studies to understand and minister to currently targeted age groupings. Included are the characteristics, interests, and needs of the group as well as the methods and techniques of how to meet those needs. Philosophies of ministry, resources for ministry, programming alternatives, and methods of program delivery are also studied. Prerequisites: PSY 201 and Sophomore standing. Three semester hours credit.

CE 310. BASIC MINISTRY TO YOUTH.

CE 320. MINISTRY TO CHILDREN.

CE 350. MINISTRY TO ADULTS

CE 311. CONTEMPORARY TOPICS IN YOUTH MINISTRY.

A study of contemporary youth ministry programming. Topics will include Disciple Now weekends, youth crusades, youth musicals and Centrifuge. Prerequisite: CE 310. Two semester hours credit.

CE 315. YOUTH PROGRAM ADMINISTRATION.

A study of the administrative processes which are generic to church youth programming. Receiving focus will be personnel recruitment and screening, development of a youth ministry handbook, development of an overall youth ministry strategy, and the task descriptions of youth workers. Prerequisites: CE 101, CE 102, and sophomore standing. Two semester hours credit.

DIRECTED STUDY

DS 301. DIRECTED STUDY.

A course designed for a special study within one of the disciplines taught in the regular curriculum of the college. The methodology will include independent research, readings, and laboratory experience. Prerequisites and number of hours credit will vary according to the nature of each course.

EDUCATION

EDU 1030 PHILOSOPHY OF THE CHRISTIAN SCHOOL MOVEMENT.

A study of the philosophy of education from the perspective of the development, purpose, and function of the K-12 Christian school movement. Two semester hours credit.

EDU 2000 INTRODUCTION TO EDUCATION.

A study of elementary education as a career. Students will become acquainted with factor affecting successful teaching in the elementary school. During this course students will apply for the teacher education program. Extensive field experiences will be required.

EDU 2001 FOUNDATIONS OF EDUCATION.

A study of the philosophical, social, and historical foundations of Education. Wherever appropriate, the Christian World view & philosophy will be addressed. Prerequisite: Admission to the Teacher Education Program or permission from the Education Department Chairman. Three semester hours credit.

EDU 2012 GENERAL MATERIALS AND METHODS OF TEACHING.

A study of basic teaching methods. It will also include a study of lesson planning and learning styles. Prerequisite: Admission to the Teacher Education Program or permission from the Education Department Chairman. Three semester hours credit.

EDU 3022 PSYCHOLOGY OF TEACHING AND LEARNING.

A study that examines important learning theories and processes with an emphasis on developmental, cultural, and environmental influences on learning experiences. Prerequisite: Admission to the Teacher Education Program or permission from the Education Department Chairman. Three semester hours credit.

EDU 3031 CURRICULUM IN SCHOOLS.

A study designed to acquaint students with current concepts of curriculum and other issues in Education today. Prerequisite: Admission to the Teacher Education Program or permission from the Education Department Chairman. Three semester hours credit.

EDU 3043 ESOL CURRICULUM and METHODS.

Provides in-depth instruction and practice in the selection and use of materials and methods related to teaching ESOL/LEP students. Emphasis will be placed upon teaching the skills of listening, speaking, reading and writing, ESOL in the content areas, curriculum development, and major methodologies and current trends in ESOL teaching and assessment. Field experience required. Prerequisite: EDU 2423, EDU 3413, Admission to the Teacher Education Program or permission from the Education Department Chairman. Three semester hours credit.

EDU 3052 CLASSROOM MANAGEMENT.

A study of ways to manage a classroom. The class will consist of classroom management procedures and organizational routines involved in creating a disciplined, resourceful classroom. Also included will be topics on school law and ethics. Prerequisite: Admission to the Teacher Education Program or permission from the Education Department Chairman. Three semester hours credit.

EDU 4061 MEDIA in the CLASSROOM.

A study of media available for instruction in the elementary classroom. Includes materials and methods of the use of computers, audio-visuals, libraries, etc. Prerequisites: Successful completion of IT 101 or a proficiency test, as well as admission to the Teacher Education Program or permission from the Education Department Chairman. Two semester hours credit.

EDU 4071 SURVEY OF SPECIAL EDUCATION.

A study of the teaching of exceptional children in a regular Education classroom. The course will consist of the characteristics of all exceptionalities, and edu-

cational and behavioral adaptations for exceptional children in the regular classroom. Prerequisite: Admission to the Teacher Education Program or permission from the Education Department Chairman. Two semester hours credit.

EDU 4082 MEASUREMENT AND EVALUATION.

Examines concepts and skills related to designing, administering, evaluating, interpreting, applying, and communicating results of performance and objective assessments in the classroom. Study and practice of skills in administering, interpreting, applying, and communicating results of standardized assessment tools. Examines use of assessment tools to improve instruction and student achievement. Prerequisites: EDU3111 and EDU3122, Admission to the Teacher Education Program or permission from the Education Department Chairman. Three semester hours credit

EDU 4090 INTERNSHIP - STUDENT TEACHING 6-12 HOURS.

A ten to fourteen-week-in-school experience for elementary and music Education students. The course will consist of observation, participation, and teaching experiences supervised by selected cooperating teachers in the area of degree (Elementary Education or Music). Additional supervision is provided by the BCF Teacher Education Department. The course will require a ten to fourteen-week placement with one supervising teacher for Elementary Education students and two (2) five to seven-week placements (elementary and middle/high school) for music students. Prerequisites: Completion of all general education and teacher education courses, permission from the Chairman of the Teacher Education Department and a minimum GPA of 2.5. Application for an internship must be made by the middle of the semester prior to the one in which a student wishes to intern. Nine to Twelve semester hours credit.

EDU 3111 TEACHING READING IN ELEMENTARY SCHOOL.

A study of development of skills and concepts of reading for the elementary grades. Provides practice in the selection and use of methods and materials related to teaching reading. Prerequisite: ENG 152. Three semester hours credit.

EDU 3122 DIAGNOSIS AND REMEDIATION IN ELEMENTARY READING.

A study of development of reading skills to include advanced exposure to techniques and approaches of recognizing and diagnosing reading problems. Prescribing and utilizing appropriate methods and materials to remediate skill deficits and improve reading performance will be examined. Prerequisite: EDU 3111, Admission to the Teacher Education Program or permission from the Education Department Chairman. Three semester hours credit.

EDU 3132 TEACHING LANGUAGE ARTS IN ELEMENTARY SCHOOL.

A study, practice and selection of methods and materials related to teaching spelling, penmanship, listening, writing, speaking, and reading to grades 1-6. Examines developmental skills and concepts of lan-

guage arts. Prerequisite: ENG 152, Admission to the Teacher Education Program or permission from the Education Department Chairman. Three semester hours credit.

EDU 3141 CHILDREN'S LITERATURE.

Investigation and exposure to the genres, authors and books written for children for instructional, informational, and recreational purposes. Strategies for motivating children to interact with literature are discussed. Prerequisite: Eng 152, Admission to the Teacher Education Program or permission from the Education Department Chairman. Three semester hours credit

EDU 3212 TEACHING ART IN ELEMENTARY SCHOOL.

A study and practice of methods and selection of resources for use in teaching art to grades 1-6 as related to intellectual, creative, emotional, and aesthetic development. Prerequisite: Admission to the Teacher Education Program or permission from the Education Department Chairman. Two semester hours credit.

EDU 2222 TEACHING MUSIC IN ELEMENTARY SCHOOL.

A study of music teaching methodology and materials for music instruction in grades K-12. Prerequisite: Admission to the Teacher Education Program or permission from the Education Department Chairman. Two semester hours credit.

EDU 3232 TEACHING PHYSICAL EDUCATION & HEALTH IN ELEMENTARY SCHOOL.

A study of methods and resources for use in teaching physical education and health to grades 1-6. Prerequisite: Admission to the Teacher Education Program or permission from the Education Department Chairman. Two semester hours credit.

EDU 4311 TEACHING MATHEMATICS IN ELEMENTARY SCHOOL.

A study and practice in the selection and use of methods and materials related to the teaching of mathematics to grades 1-6. Prerequisites: MA200, MA 201, and MA 202, Admission to the Teacher Program or permission from the Education Department Chairman. Three semester hours

EDU 3321 TEACHING SOCIAL STUDIES IN ELEMENTARY & MIDDLE SCHOOL.

A study and practice of instructional approaches and selection of resources for teaching social studies to grades 1-8. The integration of related subjects will be examined. Prerequisites: HI 223, HI 224, HI 306, PSY 201, Admission to the Teacher Education Program or permission from the Education Department Chairman. Three semester hours credit.

EDU 4331 TEACHING SCIENCE IN ELEMENTARY SCHOOL.

An overview of curricula, materials, and techniques for teaching science in grades 1-6. Prerequisite: SCI 201 or 202, Admission to the Teacher Education Program or permission from the Education Department Chairman. Three semester hours credit.

EDU 2423 TEACHING DIVERSE POPULATIONS.

This course is designed to introduce the pre-service teacher to a variety of cultural and linguistic groups

represented in the United States, and to develop sensitivity to and understanding of these groups. Emphasizing the major cultures found in Florida, this course provides insights for teachers to be used in meeting the special needs of Limited English Proficient students. Topics include living patterns, interrelatedness of language and culture, culture shock, cross-culture awareness, dealing with parents of LEP students, and the themes, attitudes, and values of these cultural groups. Prerequisite: Admission to the Teacher Education Program or permission from the Education Department Chairman. Three semester hours credit

EDU 3413 THEORETICAL UNDERPINNINGS OF ESOL.

Provides a brief overview of the field (history, foundations, the LULAC Consent Decree, legal issues, and endorsement requirements). In-depth study of applied linguistics, including first and second language acquisition. Includes site-based observations. Prerequisite: EDU 2423, Admission to the Teacher Education Program or permission from the Education Department Chairman. Three semester hours credit.

ENGLISH

ENG 94. GENERAL EDUCATION REVIEW.

A basic skills course taught in the Information Technology Laboratory designed to prepare the non-high school graduate for the GED examination. The student develops skills in spelling, vocabulary, reading comprehension, basic grammar, mechanics, sentence structure, paragraph construction and basic mathematics. The amount of laboratory time required depends on the student's rate of academic development. No credit.

ENG 95. READING.

A remedial reading course. The objective of the course is to develop skills in vocabulary, reading comprehension, speed, and accuracy necessary for college level reading. Equivalent to two semester hours work. No college credit.

ENG 100. ENGLISH FUNDAMENTALS.

A remedial survey enhancing basic grammar skills, mechanics, sentence structure, and paragraph construction. Required of students whose entrance scores reveal a deficiency in writing skills. Open to other students when space is available. The course does not satisfy English curriculum requirements nor does it count toward exemption of CLAST. A grade of "C" or higher must be earned to advance to a higher level of English. Three semester hours credit.

ENG 151. INTRODUCTION TO COLLEGE COMPOSITION.

A composition survey. Emphasis is given to development of reading skills, grammar, mechanics, paragraph construction, and thematic writing. Students whose scores on the entrance tests demonstrate defi-

ciency in English may be required to make suitable proficiency in ENG 95 and/or ENG 100 before enrolling in ENG 151. A grade of "C" or higher must be earned to advance to a higher level English course or to use this course as part of the general education requirements in English. Three semester hours credit.

ENG 152. INTERMEDIATE COLLEGE COMPOSITION.
A continuation of ENG 151. Thematic writing is greatly expanded to include topics like critical essays, research papers, business letters, newspaper articles, and church bulletins. Prerequisite: ENG 151. A grade of "C" or higher must be earned to advance to a higher level English course or to use this course as part of the general education requirements in English. Three semester hours credit.

ENG 201. ADVANCED READING.
A course designed for students who wish to improve their literal and critical comprehension skills: finding main ideas; finding major and minor support details; distinguishing fact from opinion; identifying author's purpose and tone; and using context clues, roots, prefixes, and suffixes for expanding vocabulary. Prerequisite: Completion of required ENG 95 and be currently enrolled in or have completed ENG 151. Two semester hours credit.

ENG 204. COLLEGE LEVEL ACADEMIC SKILLS TEST REVIEW I.
A general review of communications skills in preparation for the CLAST. The class meets two hours per week until CLAST is administered. The course does not meet the general education requirements. Prerequisite: ENG 152. One semester hour credit.

ENG 205. COLLEGE LEVEL ACADEMIC SKILLS TEST REVIEW II.
A course designed to provide remediation of individual CLAST topics, which include essay subskills and language subskills. Students will be given individual prescriptions for correcting deficiencies. Students enrolling in the course must have unsuccessfully taken one or more subtests in the language portion of the CLAST. Prerequisite: ENG 204. One semester hour credit.

ENG 221. SURVEY OF WORLD LITERATURE.
A study of selected important writings from classical, medieval, English, and American literature. This study aids the student in discovering the characteristics and illustrative value of great literature. Prerequisite: ENG 152 or Sophomore standing. Three semester hours credit.

ENG 222. SURVEY OF AMERICAN LITERATURE 17th-19th CENTURIES.
A study of selected masterpieces of American literature in the 17th, 18th and 19th centuries. The course offers instruction in critical readings and writings embodying the main line of literature tradition in the period. Prerequisite: ENG 152 or Sophomore standing. Three semester hours credit.

ENG. 223. SURVEY OF ENGLISH LITERATURE.
A study of important works of English literature from Beowulf to the modern period. The primary focus will

be on the major figures and the major trends, but the most significant works of some minor authors will be studied. This course will provide resource material for ministerial students. Prerequisite: ENG 152. Three semester hours credit.

ENG 300. THE MINISTER IN LITERATURE.
Selected readings from classical authors are reviewed and analyzed. The minister in literature is viewed from the historical and literary perspective. Prerequisite: ENG 152. Two semester hours credit.

ENG 352. PROFESSIONAL WRITING.
Prepares ministers to communicate effectively in their fields. Emphasis is given to organizing and composing public relations materials, business letters, church reports, resumes, and publications. Prerequisite: ENG 152. Two semester hours credit.

EVANGELISM

EV 201. PERSONAL EVANGELISM.
A basic course in personal evangelism to equip students for lifelong practice and leadership. Included are both the theory and the practice of personal evangelism. Various approaches and methodologies are utilized for personal equipping and for preparation for equipping others. Students are required to participate in personal soul-winning activities as part of the course of study. Two semester hours credit.

EV 203. CONTINUING WITNESS TRAINING.
An intensive study of and involvement in personal evangelism using CWT materials. Participants may qualify for certification by the Department of Evangelism of the North American Mission Board. Two semester hours credit.

EV 302. LEADING A CHURCH IN EVANGELISM.
A study of church evangelism to equip students for leading a local church in its comprehensive evangelistic ministry. Included are the church's evangelistic foundation, direction, and strategy. Church health that leads to evangelistic growth is emphasized. A strategy for evangelism through the local church is developed. Two semester hours credit.

EV 303. PULPIT EVANGELISM.
The significance of pulpit evangelism from the perspective of both the pastor and the professional evangelist, with special emphasis on preparing and presenting an evangelistic message or series of messages. Sermons of great evangelists are analyzed as to structure and content with stress on use of illustrations and procedures of invitation. Three semester hours credit.

EV 304. EVANGELIZING ADHERENTS OF A NON-EVANGELICAL RELIGIOUS GROUP (NAME OF GROUP)
A course in personal evangelism to assist Christian leaders in witnessing to adherents of a specific non-evangelical group. The origin, history, characteristics, leaders, and theology of the group will be con-

sidered, but the emphasis will be upon the evangelization of the adherents of the group. Two semester hours credit.

EV 305. JESUS AND PERSONAL EVANGELISM.

An analysis of the life and ministry of Jesus from the perspective of evangelism. The course utilizes case studies to determine Jesus' strategies in personal evangelism. Two semester hours credit.

EV 401. CHURCH GROWTH PRINCIPLES AND PROCEDURES.

A study of the literature that leads to the stimulation of church growth. Emphasis is given to numerical growth. Prerequisite: EV 302. Three semester hours credit.

HISTORY

HI 200. INTRODUCTION TO ECONOMICS.

An introduction to macroeconomics and microeconomics. Three semester hours credit.

HI 206. GEOGRAPHY.

A study of basic geography. The course will include a study of Earth-space relations, latitude and longitude, season, time, weather, climate, vegetation, landforms, water resources, soils, and mapping the physical environment. Emphasis will be given to the study of earth-surface processes, with consideration of human interaction with the physical environment. Three semester hours credit.

HI 211. WESTERN CIVILIZATION: EARLIEST TIMES TO 1700.

A survey intended to give perspective on the development of political, economic, religious, and cultural institutions and ideas. These are related historically from the earliest beginnings to the close of the 17th century. Three semester hours credit.

HI 212. WESTERN CIVILIZATION: 1700 TO PRESENT.

A continuation of the story of man's development from 1700 to the present. Emphasis is given to the evolution of modern civilization with its present-day problems and conditions. Three semester hours credit.

HI 223. AMERICAN HISTORY: AGE OF EXPLORATION TO RECONSTRUCTION.

A survey of the development of the United States from the colonial period through Reconstruction. Three semester hours credit.

HI 224. AMERICAN HISTORY: RECONSTRUCTION TO PRESENT.

A survey of the economic, political, cultural, and diplomatic history of the United States since the Civil War. Three semester hours credit.

HI 225. UNITED STATES GOVERNMENT.

An introductory course on the political process in America with a focus upon national political institutions. Three semester hours credit.

HI 301. TWENTIETH CENTURY AMERICAN HISTORY.

A survey of the cultural, economic, and social history of the United States from 1900 to the present. Each topic is studied within its political framework. Prerequisite: HI 211, HI 224, or Sophomore standing. Two semester hours credit.

HI 302. ROMAN HISTORY.

A study of Roman civilization from the rise of the republic to the fall of the empire. Emphasis is given to political and cultural developments. Prerequisite: HI 211, HI 223, or Sophomore standing. Two semester hours credit.

HI 303. ENGLISH HISTORY.

A survey of English history from 1485 to the present. This study traces the development of English government, society and culture from the Tudor period to the present. Prerequisite: HI 211, HI 223, or Sophomore standing. Two semester hours credit.

HI 304. CHRISTIAN HISTORY.

A survey of Christianity from the time of Christ to the present. Special consideration is given to important events, notable persons, the development of the Roman Catholic Church, the Reformation, and missionary expansion. Prerequisite: HI 211 or Sophomore standing. Three semester hours credit.

HI 305. DEVELOPMENT OF THE SOUTHERN BAPTIST CONVENTION.

The history of the Southern Baptist Convention. Contemporary trends, changes, and structure are studied. Special emphasis is given to denominational government and finance. Prerequisite: HI 211 or HI 223. Two semester hours credit.

INFORMATION TECHNOLOGY

IT 101. INTRODUCTION TO COMPUTER USE.

A beginning course in computer usage. Students study concepts and terminology of microcomputer hardware and software, and complete assignments using a microcomputer and appropriate software for selected applications. Two semester hours credit.

IT 301. INFORMATION TECHNOLOGY IN MINISTRY.

An intermediate study of the hardware, software and processes of gaining and sorting information as it relates to church ministry. Topics include the utilization of church information systems, communication technology and uses in ministry, computerized presentations, distance learning technologies to support church ministry, information acquisition through databanks, and processes for acquiring and updating equipment. Prerequisite: Successful completion of IT 101 or the successful completion of an IT 101 comprehensive examination. Three semester hours credit.

IT 440. ADVANCED INFORMATION TECHNOLOGY.

A course that deals with advanced applications of information and media technology in the local church.

The course includes presentation software, video production, compact disks, laser disks, networking, and web technology. Prerequisite: IT 301. Three semester hours credit.

LEADERSHIP

- LA 204. THE MINISTRY OF LEADERSHIP.**
A study of the nature of Christian leadership in the local church. The course includes a study of basic principles of management, decision making, delegation, and rules of order. Prerequisites: CE 101 and 102. Three semester hours credit.
- LA 210. DENOMINATIONAL ADMINISTRATION.**
A study of the organizational and polity structures of Baptist associations, state conventions, and the Southern Baptist Convention and convention agencies. The student gains an understanding of the tasks, organizations, and leadership principles related to Baptist structures. Two semester hours credit.
- LA 305. VISIONARY LEADERSHIP.**
A study introducing the discipline of visionary leadership. The course will investigate the importance of vision, various persons of visionary leadership and the communicative and spiritual aspects of implementing vision. Prerequisite: LA 204. Two semester hours credit.
- LA 320. CHURCH BUSINESS ADMINISTRATION.**
A study of the principles and practices of effectively managing the business affairs of a church, with particular focus on single-staff management. Budgeting processes, basic accounting principles, and facilities construction and management are explored. Prerequisites: CE 101 and 102, and MA 200 or 201. Three semester hours credit.
- LA 330. CHURCH STAFF RELATIONS.**
A study of the principles, procedures, and relational dynamics involved in effective church staff work. Attention is given to the calling of a staff member, job descriptions, organizations, policies, procedures, supervision, staff meetings, and developing an effective church staff team. Prerequisite: LA 204. Three semester hours credit.
- LA 350. LEADERSHIP FOR CHURCH GROWTH.**
A study of leadership models, personality types, characteristics and contemporary paradigms in leadership. Tools for assessment strategies for integrating various personality types, styles of leadership, the role of vision, and the development of a leadership team will be included. Three semester hours credit.
- LA 401. GROWING PERSONALLY AND PROFESSIONALLY IN MINISTRY.**
A summary course designed to enhance readiness for ministry of prospective graduates. Prerequisite: Junior standing. Two semester hours credit.
- LA 410. LEADERSHIP: CULTURE, ETHNICITY, AND DEMOGRAPHY.**
A study of leadership issues resultant from the various

cultures and ethnic groups making up the cosmopolitan environment in modern America. The course details various means of integrating persons from various backgrounds into the church. Two semester hours credit.

- LA 420. THE CHURCH AND THE LAW.**
A study of legal issues in church ministry. Topics include taxes, ministerial liability, insurance, IRS regulations for non-profit organizations, annuities, housing, permits, licenses, and various regulatory agencies. Prerequisite: Junior standing. Two semester hours credit.
- LA 430. CHANGE AND CONFLICT MANAGEMENT.**
A study of principles in managing change effectively in the church. The course includes a study of approaches to handling conflict including the recognition, avoidance, and management techniques related to conflict. Prerequisite: Junior standing. Two semester hours credit.
- LA 450. LEADERSHIP DYNAMICS OF ORGANIZATION AND COMMUNICATION.**
An examination of organizational theory as applied to the church. The course includes a study of the formal and informal structure of communication. Prerequisite: Junior standing. Two semester hours credit.

MATHEMATICS

- MA 99. BASIC MATHEMATICS.**
A remedial mathematics survey course. Topics to be included are basic operations on whole numbers, fractions, and decimals as well as a study of percent, real numbers, variables, and introduction to equations. Equivalent to two semester hours work. A grade of "C" or higher must be earned to advance to a higher level of Math. No college credit.
- MA 100. ELEMENTARY ALGEBRA.**
A remedial algebra course. Topics to be included are basic operations on real number, exponential notation and order of operations, problem solving using equations and inequalities, graphing linear equations, basic operation on polynomials and factoring polynomials. This course does not meet the general education requirement in mathematics nor does it count toward exempting of CLAST. Prerequisites: Satisfactory score on the mathematics section of MAPS (Multiple Assessment Placement System). A grade of "C" or higher must be earned to advance to a higher level of Math. Three semester hours credit.
- MA 102. BUSINESS MATHEMATICS**
A study of practical business mathematics. Topics include: simple and compound interest; annuities, stocks, and bonds; business and consumer loans; taxes and insurance; depreciation; and financial statements and ratios. A basic calculator is required. Prerequisite: Satisfactory score on the MAPS (mathematics) or MA 99. Three semester hours credit.

MA 200. COLLEGE ALGEBRA.

A course of basic college algebra skills. Topics to be included are review of basic algebraic operations, functions and graphs, systems of equations and problem solving, inequalities and problem solving, exponents and radicals, quadratic functions and equations. Prerequisites: One year of high school algebra and a satisfactory score on the MAPS (Mathematics and Algebra sections) or MA 100. Three semester hours credit.

MA 201. FINITE MATHEMATICS

A course designed to enable students to meet the general education requirement in mathematics. Topics to be included are set, Venn diagrams, logic, metric system, geometry, probability, permutations and combinations, and statistics. Prerequisites: Two years of high school algebra within the last three years and a satisfactory score on the MAPS (Mathematics and Algebra sections) or MA 200. Three semester hours credit.

MA 204. COLLEGE LEVEL ACADEMIC SKILLS TEST REVIEW I.

A review of the essential computation skills to prepare for the Florida CLAST. Topics include sets, logic, geometry, probability, algebraic operations, and statistics. This course does not meet the mathematics general education requirement. Prerequisite: MA 201. One semester hour credit.

MA 205. COLLEGE LEVEL ACADEMIC SKILLS TEST REVIEW II.

A course designed to provide remediation of individual CLAST topics, which include sets, logic, geometry, probability, permutations and combinations, algebraic operation, and statistics. Students enrolling in the course must have unsuccessfully taken the math portion of the CLAST. The course cannot be used to meet the mathematics general education requirements. Prerequisite: MA 204. One semester hour credit.

MISSIONS

MI 204. CHURCH STARTING.

An intensive study of current methodology in starting new churches. Attention is given to the theology and strategy of planting and nurturing new congregations. Prerequisite: Second semester Freshman standing. Two semester hours credit.

MI 302. FOUNDATIONS OF CHRISTIAN MISSIONS.

A basic course in missions. The study traces the missionary message by considering the Biblical, cultural, and philosophical bases of Christian missions. Prerequisite: HI 304 or Sophomore standing. Two semester hours credit.

MI 303. INTERNATIONAL MISSIONS PRACTICUM.

An internship directed by the college providing on-site international missions experience in cooperation with the International Mission Board of the Southern Baptist Convention. The methodology will include supervised research on the culture, history, and con-

temporary application of missions of the proposed mission field and an on-site missions project. Open to all students. Four semester hours credit.

MI 304. FLORIDA CHURCH STARTING PRACTICUM.

An internship directed by the college, providing on-site experience for students starting new churches in cooperation with the North American Mission Board, Florida Baptist Convention, and field personnel. The internship involves ten weeks, normally during the summer. Prerequisite: MI 204. Six semester hours credit.

MI 305. NORTH AMERICAN MISSIONS PRACTICUM.

An internship directed by the college providing on-site North American missions experience in cooperation with the North American Mission Board of the Southern Baptist Convention. The methodology will include supervised research on the culture, history, and contemporary application of missions of the proposed mission field and an on-site missions project. Open to all students. Four semester hours credit.

MI 307. RESORT MISSIONS.

A study of the methodologies and strategies of resort missions. The dynamics of and opportunities for ministry in leisure settings are studied. Two semester hours credit.

MI 308. RESORT MISSIONS PRACTICUM.

An internship directed by the college, providing on-site experience for students in ministry to people in leisure settings. The internship involves ten weeks during the summer. Prerequisite: MI 307. Six semester hours credit.

MI 404. WORLD RELIGIONS.

A study of the major non-Christian religions of the world. The primary focus is upon those religions originated and/or based outside of the United States. The origin, history, characteristics, leaders, theology, and evangelization of each group are considered. Prerequisite: Sophomore standing. Two semester hours credit.

MI 405. AMERICAN CULTS AND SECTARIAN GROUPS.

A study of the major American Cults and Sectarian Groups. The primary focus is upon those religions originated and/or based in the United States. The origin, history, characteristics, leaders, theology, and evangelization of each group are considered. Prerequisite: Sophomore standing. Two semester hours credit.

MI 410. CONTEMPORARY STRATEGIES IN MISSIONS.

A research of contemporary literature produced by Southern Baptist missions agencies as well as other denominations to discover strategies on the cutting edge of missions advance. Prerequisite: MI 302. Three semester hours credit.

MUSIC: BRASS/WOODWIND

MB 107. APPLIED MUSIC: BRASS.
A study of brass techniques and repertoire for use in church music. The course, designed for special study in the area of applied instrumental music, will focus on repertoire and technique for the trumpet. Two semester hours credit.

MB/MW 117, 118, 217, 218 APPLIED INSTRUMENTAL PRINCIPAL.
Private instruction on a woodwind or brass instrument for instrumental principals. Prerequisite or concurrent course: MT 100. One semester hour credit.

MB/MW 317, 318, 417, 418 ADVANCED INSTRUMENTAL PRINCIPAL.
Advanced private instruction on a woodwind or brass instrument for instrumental principals. One semester hour credit.

MB/MW 125, 126 APPLIED INSTRUMENTAL SECONDARY.
Private instrumental instruction for students studying at the secondary level. One semester hour credit.
325, 326
425, 426

Note: Designations will be assigned per instrument (e.g., MB for brass instruments, MW for woodwind instruments).

MUSIC: CONDUCTING

MC 206. BASIC CONDUCTING.
A study of basic conducting techniques and their application to congregational and choral singing. Prerequisite: MT 100. Two semester hours credit.

MC 307. CHORAL CONDUCTING AND TECHNIQUES.
A continuation of MC 206, with an emphasis on more advanced conducting and choral techniques. Prerequisite: MC 206. Two semester hours credit.

MC 407. ADVANCED CONDUCTING.
A continuation of MC 307 with the inclusion of more difficult anthem, oratorio and cantata literature. An introduction to instrumental conducting and score reading is included. Two semester hours credit.

MUSIC: EDUCATION

MUE 211 INTRODUCTION TO MUSIC EDUCATION.
A survey of the major philosophies and trends in music education. Also the sequencing of music-concepts and skills will be explored in this class.

Additionally, the course will provide students with opportunities to observe music class rooms at both the elementary and secondary level. Three semester hours credit.

MUE 310 BRASS TECHNIQUE AND INSTRUCTION.
An introduction to appropriate instructional and performance techniques for common brass instruments. One semester hour credit.

MUE 311 WOODWIND TECHNIQUE AND INSTRUCTION.
An introduction to appropriate instructional and performance techniques for common wood wind instruments. One semester hour credit.

MUE 312 STRINGS TECHNIQUE AND INSTRUCTION.
An introduction to appropriate instructional and performance techniques for string instruments. One semester hour credit.

MUE 313 PERCUSSION TECHNIQUE AND INSTRUCTION.
An introduction to appropriate instructional and performance techniques for common percussion instruments. One semester hour credit.

MUE 350 MATERIALS AND METHODS FOR THE ELEMENTARY MUSIC CLASSROOM.

A review of elementary music curricula to discover how the methodologies of Orff, Kodaly, and Dalcroze are utilized and to further explore appropriate sequencing of music concepts and skills. This class will include a thorough study of the child's voice, choral literature, conducting techniques, organization of the music classroom, Curwen hand signs, classroom instruments, recorder, and ukelele. Prerequisite: MUE 211. Three semester hours credit.

MUE 351 MATERIAL AND METHODS FOR THE SECONDARY MUSIC CLASSROOM.
A study of the development and training of the adolescent voice in a choral setting. Organization of various choral ensembles, conducting techniques, and a study of appropriate choral literature will be included in this class. Prerequisite: MUE 211. Three semester hours credit.

MUE 360 TECHNOLOGY FOR THE MUSIC CLASSROOM: K-12.
A review of software and hardware appropriate for the music class room. Tools for providing self-guided instruction will be studied. Also, methods for establishing and maintaining keyboard labs will be explored. Prerequisite: MUE 211. Two semester hours credit.

MUSIC: ENSEMBLE

ME 101, 202, 301, 401 COLLEGE CHOIR.
A choir of mixed voices. Open to all students by permission of the instructor. One semester hour credit.

ME 103,
203, 303,
403

CHORALE.

A male choral ensemble. The ensemble is intended for male students who can travel periodically. Open by audition only. One semester hour credit.

ME 105,
205, 305,
405

HANDBELLS.

An ensemble of selected handbell ringers. Emphasis is given to technique of ringing, care and maintenance of handbells, and methods and materials for leading church handbell choirs. Open to all students by audition. One semester hour credit.

ME 107,
207, 307
407

COLLEGE SINGERS.

An auditioned choir of mixed voices. The choir is intended for experienced singers who can make appearances off campus. Open to all students by audition only. One semester hour credit.

ME 109,
209, 309
409.

COLLEGE WINDS.

An ensemble of orchestral and band instruments. The ensemble is designed to provide training and experience in instrumental music. Open to all students by permission of the instructor. One semester hour credit.

ME 111,
211, 311
411

WOMEN'S ENSEMBLE.

A female choral ensemble. The ensemble is intended for students who can travel periodically. Open by audition only. One semester hour credit.

MUSIC: HISTORY AND LITERATURE

MH 403. MUSIC HISTORY AND LITERATURE: ANTIQUITY TO BAROQUE.

A survey of music and composers from antiquity through the Baroque period. The course includes non-western music studies, Part I. Prerequisite: MT 102. Three semester hours credit.

MH 404. MUSIC HISTORY AND LITERATURE: CLASSICAL TO TWENTIETH CENTURY.

A survey of music and composers from 18th century Classicism to the present. The course includes non-western music studies, Part II. Prerequisite: MH 403. Three semester hours credit.

MH 405. CHORAL LITERATURE.

An historical survey of the development of choral music. Prerequisite: MH 404. Two semester hours credit.

MUSIC: ORGAN

MO 107. APPLIED ORGAN: TECHNIQUE.

A study of keyboard technique and registration. Appropriate exercises and repertoire are studied to ensure a strong foundation for musical growth. Open to organ majors by audition only. One semester hour credit.

MO 108. APPLIED ORGAN: TECHNICAL FACILITY.

Continued emphasis on fundamentals of technique. Literature is chosen from each style period to meet the needs of the student. Prerequisite: MO 107 or equivalent. Two semester hours credit.

MO 207. APPLIED ORGAN: TECHNIQUE AND INTERPRETATION.

Continued study of technique and interpretation. Prerequisite: MO 108 or equivalent. Two semester hours credit.

MO 208. APPLIED ORGAN: TECHNIQUE AND REPERTOIRE.

Further development of technique and repertoire. Course includes development of skill in accompanying and service playing. Prerequisite: MO 207 or equivalent. Two semester hours credit.

MO 306. APPLIED ORGAN: ORGAN PEDAGOGY.

A study and evaluation of organ methods, repertoire, and teaching techniques for the prospective teacher. Prerequisite: MO 208 or equivalent. One semester hour credit.

MO 307. APPLIED ORGAN: ADVANCED TECHNIQUE.

Development of the student's technique through study of repertoire appropriate for a junior level organ recital. Studies in sight reading, transposition, modulation, and improvisation are included. Prerequisite: MO 208 or equivalent. Three semester hours credit.



- MO 308. APPLIED ORGAN: JUNIOR ORGAN RECITAL.**
Review of the student's repertoire with continued studies in sight reading, transposition, modulation, and improvisation. A thirty minute junior recital is prepared and performed. Prerequisite: MO 307 or equivalent. Three semester hours credit.
- MO 407. APPLIED ORGAN: ADVANCED TECHNIQUE AND REPERTOIRE.**
Advanced organ technique and expansion of repertoire. Prerequisite: MO 308 or equivalent. Three semester hours credit.
- MO 408. APPLIED ORGAN: SENIOR ORGAN RECITAL.**
Advanced repertoire of all types and periods suited to the development of the student's technique. Music is researched and categorized for program construction. A forty-five minute senior recital is prepared and performed. Prerequisite: MO 407 or equivalent. Three semester hours credit.
- MO 117, 118, 217, 218. APPLIED ORGAN PRINCIPAL.**
Private organ instruction for organ principals. Prerequisite or concurrent course: MT 100. Students must pass piano proficiencies before enrolling as an organ principal. One semester hour credit.
- MO 317, 318, 417, 418. ADVANCED ORGAN PRINCIPAL.**
Advanced private instruction for organ principals. One semester hour credit.
- MO 125, 126, 225, 226, 325, 326, 425, 426. APPLIED ORGAN SECONDARY.**
Private organ instruction for students studying at the secondary level. One semester hour credit.

MUSIC: PIANO

- MP 100. BEGINNING PIANO.**
Group instruction for beginning piano students. This course emphasizes the development of skill in reading and piano playing. Appropriate exercises and repertoire are assigned to insure a good foundation for musical progress. To be taken concurrently with MT 100 unless exempted by examination. One semester hour credit.
- MP 107. APPLIED PIANO: TECHNIQUE.**
A study of keyboard technique and tone production. Appropriate exercises and repertoire are studied to ensure a good foundation for musical growth. Open to piano majors by audition. One semester hour credit.
- MP 108. APPLIED PIANO: TECHNICAL FACILITY.**
Continued emphasis on fundamentals of technique. Major scales, chords, arpeggios, and cadences are studied. Literature is chosen from each style period to meet the needs of the student. Prerequisite: MP 107 or equivalent. Two semester hours credit.
- MP 207. APPLIED PIANO: TECHNIQUE AND INTERPRETATION.**
Continued study of technique and interpretation. Minor scales, chords, and arpeggios are studied. Prerequisite: MP 108 or equivalent. Two semester hours credit.
- MP 208. APPLIED PIANO: TECHNIQUE AND REPERTOIRE.**
Further development of technique and repertoire. Course includes development of skill in accompanying and service playing. Prerequisite: MP 207 or equivalent. Two semester hours credit.
- MP 305. SERVICE PLAYING.**
A study of techniques for service playing. Emphasis will be given to accompanying soloists and ensembles, creativity in hymn-playing, and selection and preparation of service music such as preludes, offertories, and postludes. Prerequisite: MP 208 or instructor approval. Two semester hours credit.
- MP 306. PIANO PEDAGOGY.**
A study and evaluation of piano methods and teaching techniques for the prospective teacher. The student is given supervised experiences in teaching piano supplemented by demonstrations and discussions in class. Prerequisite: MP 208 or equivalent. One semester hour credit.
- MP 307. APPLIED PIANO: ADVANCED TECHNIQUE.**
Development of the student's technique through study of repertoire appropriate for a Junior level piano recital. Studies in sight reading, transposition, modulation, and improvisation are included. Prerequisite: MP 208 or equivalent. Three semester hours credit.
- MP 308. JUNIOR PIANO RECITAL.**
Review of the students repertoire with continued studies in sight reading, transposition, modulation, and improvisation. A thirty minute Junior recital is prepared and performed. Prerequisite: MP 307 or equivalent. Three semester hours credit.
- MP 407. APPLIED PIANO: ADVANCED TECHNIQUE AND REPERTOIRE.**
Advanced piano technique and expansion of repertoire. Prerequisite: MP 308 or equivalent. Three semester hours credit.
- MP 408. SENIOR PIANO RECITAL.**
Advanced repertoire of all types and periods suited to the development of the student's technique. Music is researched and categorized for program construction. A forty-five minute Senior recital is prepared and presented from memory. Prerequisite: MP 407 or equivalent. Three semester hours credit.
- MP 115, 116, 215, 216. CLASS PIANO INSTRUCTION.**
Group instruction in foundational piano skills. Prerequisite or concurrent course: MT 100. One

semester hour credit.

**MP 117,
118, 217,
218.**

APPLIED PIANO PRINCIPAL.

Private instruction for piano principals. Prerequisite or concurrent course: MT 100. One semester hour credit.

**MP 317,
318, 417,
418.**

ADVANCED PIANO PRINCIPAL.

Advanced private instruction for piano principals. One semester hour credit.

**MP 125,
126, 225,
226, 325,
326, 425,
426.**

APPLIED PIANO SECONDARY.

Private piano instruction for students studying at the secondary level. One semester hour credit.

MUSIC: THEORY

MT 100. MUSIC FUNDAMENTALS.

A study of music fundamentals. Emphasis is given to nomenclature, music notation, key signatures, major and minor scales, and learning to count simple and compound rhythms. Required of all music majors whose entrance test scores indicate the need to study music fundamentals. To be taken concurrently with MP 100 or equivalent. Two semester hours credit.

MT 101. ELEMENTARY HARMONY.

A study of elementary harmonic practices of the 18th century. The course includes an intensive review of music foundations, part writing and analysis. Prerequisite: MT 100 or equivalent. Three semester hours credit.

MT 102. INTERMEDIATE HARMONY.

A continuation of MT 101. The course includes study of harmonization of melodies, non-chord tones, and seventh chords. Emphasis is placed on learning through composition, analysis, and development of improvisational techniques. Prerequisite: MT 101. Three semester hours credit.

MT 103. SIGHT SINGING AND EAR TRAINING I.

A beginning course designed to develop sight singing and aural skills necessary for basic musicianship. To be taken concurrently with MT 101. One semester hour credit.

MT 104. SIGHT SINGING AND EAR TRAINING II.

A continuation of MT 103. To be taken concurrently with MT 102. Prerequisite: MT 103 or equivalent. One semester hour credit.

MT 201. ADVANCED HARMONY I.

Advanced studies of harmony in common practice. The course includes study of the chromatic vocabulary and modulation. Emphasis is placed on learning through composition, analysis, and development of improvisational techniques. Prerequisite: MT 102.

Three semester hours credit.

MT 202. ADVANCED HARMONY II.

A continuation of MT 201. The course includes completion of chromatic vocabulary and a study of post common practice harmony. Emphasis is placed on learning through composition, analysis, and development of improvisational techniques. Prerequisite: MT 201. Three semester hours credit.

MT 203. SIGHT SINGING AND EAR TRAINING III.

Advanced studies in sight singing, ear training, and diction. Prerequisite: MT 104 or equivalent. One semester hour credit.

MT 204. SIGHT SINGING AND EAR TRAINING IV.

A continuation of MT 203. Prerequisite: MT 203 or equivalent. One semester hour credit.

MT 301. FORM AND ANALYSIS.

A study of music form and techniques of analysis. Prerequisite: MT 202. Two semester hours credit.

MT 305. CHORAL ARRANGING.

A practical course in arranging music for various choral groups. Prerequisite: MT 202. Two semester hours credit.

MT 312. COMPOSITION.

Writing for vocal media utilizing small forms. Open by audition only. Prerequisite: MT 202. Three semester hours credit.

MT 405. ORCHESTRATION.

An introduction to writing for orchestral instruments. Techniques for scoring and principles of arranging are studied. Prerequisite: MT 202. Two semester hours credit.

MUSIC: CHURCH

MU 105. THE MINISTRY OF MUSIC.

The role of the music ministry in the total program of the church. Emphasis is given to Biblical foundations for church music, administration of the music ministry, music in worship and evangelism, construction requirements for church music, and church staff relations. Required of non-music majors. Two semester hours credit.



MU 130, 131, 230, 231, 330, 331, 430, 431.

MUSICAL DRAMA.

Performing and directing large musical genres for church and community. The course is intended for singers and will include stage movement, set design and construction, make-up, theatrical lighting, acting, and character development. Admission to class by audition only. Two semester hours credit.

MU 205. CHURCH HANDBELL SURVEY.

A study of methods and materials for leading handbell choirs. Emphasis is given to reading and ringing handbell music and to the organization of choirs for various age groups. Prerequisite: MT 100. Two semester hours credit.

MU 301. MUSIC IN WORSHIP.

A study of the significance of church music in public worship. Emphasis is given to the meaning of worship, Biblical reference to music in worship, early Christian practices, contemporary Christian practices, and planning for worship. Three semester hours credit.

MU 303. HYMNOLOGY.

A study of Christian hymnody. Course content includes the historical patterns, the contributions of significant persons, the usage of the hymn in Christian worship, and the hymn literature which furthers the ever-increasing stream of Christian song. Prerequisite: Sophomore standing. Two semester hours credit.

MU 304. SACRED SOLO LITERATURE.

Survey of song literature especially suitable for church use. The course is designed to expand the student's knowledge of sacred solo repertoire for the voice. Open to all students. Two semester hours credit.

MU 405. MUSIC EDUCATION IN THE CHURCH: CHILDREN.

Foundations and philosophy of music ministry in the church. Attention is given to methods and materials for children's choirs and to the effective use of music with children in the total church program. Prerequisite: Junior standing. Three semester hours credit.

MU 406. MUSIC EDUCATION IN THE CHURCH: YOUTH AND ADULTS.

The role of the music ministry in the total church program. Attention is given to organization, development, and administration of a church-wide program of ministry through music; methods and materials for youth and adult choirs; the effective use of music in worship; and church staff relations. Prerequisite: Junior standing. Two semester hours credit.

MU 407. USING ORFF AND KODALY IN THE CHURCH.

A study of the philosophy and methods of Carl Orff and Zoltan Kodaly as they apply to church music education. Emphasis is given to understanding how to play the appropriate instruments, arrange folk songs,

fun songs, and hymns for the instruments, and how to teach spiritual concepts through musical skills to children. Two semester hours credit.

MU 410. SENIOR RESEARCH PROJECT I.

A study of principles of research. The course is designed to enable the student to develop and write a scholarly research proposal. Prerequisite: Senior standing. One semester hour credit.

MU 411. SENIOR RESEARCH PROJECT II.

Writing the senior project. The course is designed to provide guided, independent study to enable the student to complete the senior research project. Prerequisite: MU 410. One semester hour credit.

MU 412. SENIOR PERFORMANCE PROJECT I.

Planning and research for a performance project. The course is designed to guide the student in planning and writing program notes for a thirty minute recital. Prerequisite: Senior standing. One semester hour credit.

MU 413. SENIOR PERFORMANCE PROJECT II.

Senior project recital. The course is designed to guide the student in the preparation and presentation of music studied in MU 412. Prerequisite: MU 412. One semester hour credit.

MUSIC: VOICE

MV 101. ITALIAN DICTION FOR SINGERS.

A study of Italian diction for singers. The course includes application of rules of Italian diction and use of the International Phonetic Alphabet within the context of Italian vocal literature. One semester hour credit.

MV 107. APPLIED VOICE: VOCAL TECHNIQUE.

Study of basic vocal technique. Emphasis is given to tone quality, breath control, and diction. Six songs are to be sung from memory. Open to voice majors by audition. One semester hour credit.

MV 108. APPLIED VOICE: INTERPRETATION.

The development of vocal skills necessary to interpret and perform church solos. Repertoire includes art songs and sacred solos. Seven songs are to be sung from memory. Prerequisite: MV 107 or equivalent. Two semester hours credit.

MV 201. GERMAN DICTION FOR SINGERS.

A study of German diction for singers. The course includes application of rules of German diction and use of the International Phonetic Alphabet within the context of German vocal literature. One semester hour credit.

MV 207. APPLIED VOICE: TECHNIQUE AND INTERPRETATION.

Continued studies of vocal technique and interpretation. Emphasis is given to studies in musical style and interpretation. Eight songs are to be sung from memory. Prerequisite: MV 108 or equivalent. Two semester hours credit.

- MV 208. APPLIED VOICE: TECHNIQUE AND REPERTOIRE.**
Further development of the student's technique and repertoire. Nine songs are to be sung from memory. Prerequisite: MV 207 or equivalent. Two semester hours credit.
- MV 301. FRENCH DICTION FOR SINGERS.**
A study of French diction for singers. The course includes application of rules of French diction and use of the International Phonetic Alphabet within the context of French vocal literature. One semester hour credit.
- MV 306. VOCAL PEDAGOGY.**
A study and evaluation of vocal methods and teaching techniques for the prospective teacher. The student is given supervised experiences in teaching voice supplemented by demonstration and discussion in class. Prerequisite: MV 208 or MV 218 or equivalent. One semester hour credit.
- MV 307. APPLIED VOICE: ADVANCED TECHNIQUE.**
Expansion of technical mastery and interpretive vocal skills. The student's repertoire includes more difficult sacred solos, art songs, and arias. Ten songs are sung from memory. Prerequisite: MV 208 or equivalent. Three semester hours credit.
- MV 308. JUNIOR VOICE RECITAL.**
Emphasis upon musical expression, general vocal technique, and memorization. A thirty minute Junior recital is prepared and performed from memory. Prerequisite: MV 307 or equivalent. Three semester hours credit.
- MV 407. APPLIED VOICE: ADVANCED TECHNIQUE AND LITERATURE.**
Repertoire is expanded to include contemporary literature and song cycles. Ten songs are to be sung from memory. Prerequisite: MV 308 or equivalent. Three semester hours credit.
- MV 408. SENIOR VOICE RECITAL.**
Advanced repertoire of all types and periods suited to the development of the student's voice. Music is researched and categorized for program construction. A forty-five minute Senior voice recital is prepared and performed from memory. Prerequisite: MV 407 or equivalent. Three semester hours credit.
- MV 115, 116, 215, 216. CLASS VOICE INSTRUCTION.**
Group voice instruction in foundations of singing. Prerequisite or concurrent course: MT 100. One semester hour credit.
- MV 117, 118, 217, 218. APPLIED VOICE PRINCIPAL.**
Private instruction for voice principals. Prerequisite or concurrent course: MT 100. One semester hour credit.
- MV 317, 318, 417, 418. ADVANCED VOICE PRINCIPAL.**
Advanced private instruction for voice principals. One semester hour credit.

- MV 125, 126, 225, 226, 325, 326, 425, 426. APPLIED VOICE SECONDARY.**
Private instruction for students studying at the secondary level. One semester hour credit.
- MV 410. ANATOMY AND PHYSIOLOGY OF THE VOCAL MECHANISM**
A study of the anatomy and physiology of the voice, the pathophysiology and psychophysiology of stress and performance, and the evaluation of vocal abuse and vocal hygiene practices. Three semester hours credit.

NEW TESTAMENT

- NT 101. NEW TESTAMENT STUDY: JESUS' EARLY MINISTRY.**
A study of the life of Christ in the four Gospels with emphasis on the Kingdom of God. Consideration is given to the interbiblical period and to the developments growing out of this period as reflected in the New Testament. Emphasis is given to the national groups, the rise of the synagogue, the character and influence of the religio-political parties, the Apocrypha, and Pseudepigrapha. Three semester hours credit.
- NT 102. NEW TESTAMENT STUDY: JESUS' LATER MINISTRY.**
A continuation of NT 101 which completes the study of the four Gospels. Much of this section of the study is in the Passion week of our Lord and the eschatological events of His life. Three semester hours credit.
- NT 201. NEW TESTAMENT STUDY: ACTS AND PAUL'S EARLY LETTERS.**
A study of Acts and six of Paul's epistles (I and II Thessalonians, I and II Corinthians, Galatians, and Romans). These are considered from the standpoint of the author, purpose, date, occasion, destination, and content. Prerequisite: NT 101 desired but not obligatory. Three semester hours credit.
- NT 202. NEW TESTAMENT STUDY: PAUL'S LATER LETTERS, GENERAL LETTERS, AND REVELATION.**
A study of Paul's prison and pastoral epistles, Hebrews, the general epistles, and Revelation. These are considered from the standpoint of the author, purpose, date, occasion, destination, and content. Prerequisite: NT 201 desired but not obligatory. Three semester hours credit.
- NT 212. NEW TESTAMENT INTERPRETATION.**
A study of hermeneutics (that is, the discipline dealing with the history, principles, and methods of interpretation) of the New Testament. Special emphasis is given to: (1) the history of Biblical interpretation as traced through the basic approaches to interpretation throughout Church history, and (2) the application of

the principles and methods (including the use of the basic tools) of Biblical interpretation in the study of a selected New Testament passage. Two semester hours credit.

NT 301-411.

NEW TESTAMENT INTENSIVE.

An interpretation of particular books and subjects of the New Testament. The professor's option and the wishes of the students determine the choice of materials for any given semester. Prerequisites: Students must have completed the appropriate survey course. Two semester hours credit.

- NT 301 Matthew
- NT 302 Mark
- NT 303 Luke
- NT 304 John
- NT 307 Prayer
- NT 401 Acts
- NT 402 Romans
- NT 403 I Corinthians
- NT 404 II Corinthians
- NT 405 Galatians, I and II Thessalonians
- NT 406 Prison Epistles
- NT 407 Pastoral Epistles
- NT 408 Hebrews
- NT 409 James, I and II Peter, Jude
- NT 410 Revelation
- NT 411 I, II, and III John

NT 421.

ELEMENTARY GREEK.

An introduction to the Greek language with a view to its use in understanding the New Testament. Basic grammar and vocabulary building are emphasized, along with some translation from the Greek New Testament. Prerequisites: NT 201 and NT 202 and permission of the instructor. Three semester hours credit.

NT 422.

INTERMEDIATE GREEK.

A continuation of NT 421. Additional attention is given to basic grammar and vocabulary building, but with increased emphasis upon translation from the Greek New Testament. Prerequisite: NT 421. Three semester hours credit.

NT 431.

THEOLOGY OF THE NEW TESTAMENT.

An analysis of New Testament doctrine with emphasis on the plight of man and salvation. Additional studies focus on such doctrines as Christology, the Kingdom of God, the people of God and eschatology. Prerequisite: Sophomore standing. Two semester hours credit.

OLD TESTAMENT

OT 101.

OLD TESTAMENT STUDY: ADAM TO MOSES.

A study of the first five books of the Old Testament and Job. Consideration is given to the historical background and to the authorship of these books, but the primary emphasis is on the interpretation of the

Biblical text. The relationship of the Old Testament teaching to Christian faith and ministry is of continual interest. Three semester hours credit.

OT 102.

OLD TESTAMENT STUDY: JOSHUA TO DAVID.

A study of the books of Joshua, Judges, Ruth, Samuel, I Chronicles, and Psalms. Continuing the emphasis of OT 101, this course includes the study of the conquest of the Promised Land, the development and establishment of the monarchy, and a study of Israel's poetry as seen in the Psalms. Prerequisite: OT 101. Three semester hours credit.

OT 201.

OLD TESTAMENT STUDY: SOLOMON TO MICAH.

A study of the books of Kings, II Chronicles, Proverbs, Ecclesiastes, Song of Solomon, and six minor prophets. The division of the kingdom of Israel, the message of these poetic books, and the developing message of the prophets are given special attention. Prerequisite: OT 102. Three semester hours credit.

OT 202.

OLD TESTAMENT STUDY: ISAIAH TO MALACHI.

A study of the books of Isaiah, Jeremiah, Daniel, Ezekiel, and the remaining six minor prophets. The historical background, theological truths, and the development of Messianic hope in these books are emphasized. Prerequisite: OT 201. Three semester hours credit.

OT 212.

JOB.

An in-depth study of the book of Job. The student will become familiar with the ancient setting, the primary characters, and the story of Job. In the course of the study the themes of the character of God, the meaning of worship, and the suffering of the righteous will be considered. Two semester hours credit.

OT 301.

THE DOCTRINE OF CREATION.

A survey of the major theories of creation and an examination of how each theory attempts to reconcile science and Scripture. Prerequisite: OT 101 and sophomore standing. Recommended: SCI 201 or SCI 202. Two semester hours credit.

OT 302-410.

OLD TESTAMENT INTENSIVE.

An interpretation of a specified book or section of the Old Testament. A study of the historical background and a detailed analysis of the material involved are included in this course. Prerequisite: Students must have completed the appropriate survey course. Two semester hours credit.

- OT 302 Deuteronomy
- OT 303 Kings
- OT 305 Selected Psalms (1-41)
- OT 306 Selected Psalms (42-89)
- OT 307 Selected Psalms (90-150)
- OT 308 Proverbs
- OT 309 Ecclesiastes
- OT 310 Esther, Ezra, Nehemiah
- OT 401 Genesis
- OT 402 Exodus
- OT 403 Isaiah

- OT 404 Jeremiah
 OT 405 Ezekiel
 OT 406 Daniel
 OT 407 Obadiah, Joel, Jonah, Nahum,
 Zephaniah, Habakkuk
 OT 408 Amos, Micah
 OT 409 Hosea
 OT 410 Zechariah, Haggai, Malachi

OT 421. ELEMENTARY HEBREW.

An introduction to the Hebrew language with a view to understanding the Old Testament. Basic grammar and vocabulary building are emphasized, along with some translation of the Hebrew Old Testament. Prerequisites: OT 201 and OT 202 and permission of the instructor. Three semester hours credit.

OT 422. INTERMEDIATE HEBREW.

A continuation of OT 421. Additional attention is given to basic grammar and vocabulary building, but with increased emphasis upon translation of the Hebrew Old Testament. Prerequisite: OT 421. Three semester hours credit.

OT 431. THEOLOGY OF THE OLD TESTAMENT.

An analysis of the Jewish religion from a historical perspective. Old Testament revelation is identified by period, and doctrinal truths endemic to the era are grouped, correlated and studied from the vantage point of the Mosaic and prophetic epochs. Prerequisite: Sophomore standing. Two semester hours credit.

PASTORAL MINISTRY

PM 200. MINISTERIAL ETHICS.

A study of the biblical image of the minister and the personal ethical issues confronting the contemporary minister. One semester hour credit.

PM 204. MARRIED PARTNERS IN CHURCH MINISTRY.

A study of ministers' spouses as church leaders and role models. Practical concerns such as church expectations, time management, role responsibilities and rewards are considered. One semester hour credit.

PM 210. PASTORAL ADMINISTRATION.

Minister's personal life and work. Practical help in such concerns as integrity, building trust, church constitution, staff relations, and business meetings is emphasized. Two semester hours credit.

PM 211. PASTORAL ADMINISTRATION.

Minister's duties and job tasks. Practical help in such matters as career guidance, visitation, baptism, Lord's supper, weddings and funerals is emphasized. Two semester hours credit.

PM 212. CHRISTIAN MONEY MANAGEMENT.

Personal money management for the ministering family. Biblical principles for earning, giving, spending, saving, and investing are presented. There will be special emphasis on giving, personal credit, debt, insur-

ance, taxes, and retirement. One semester hour credit.

PHILOSOPHY

PHI 301. PROBLEMS IN PHILOSOPHY.

The problems of knowledge and reality from a Christian perspective. Basic categories of thought are studied so that students can better understand their own era, evaluate worldviews and focus on the development of Christian worldview, especially as the presuppositions of science relate to the Christian faith. Prerequisite: Junior standing. Three semester hours credit.

PHI 302. DEVELOPING A CHRISTIAN WORLDVIEW

An examination and application of the Biblical worldview to the basic questions of life. Topics include the origin and meaning of life, the meaning of history, the nature and limitations of science, evil and suffering, religious pluralism, faith and reason, art and culture, logic, and ethical theory. Prerequisite: PH 301. Two semester hours credit.

PHI 402. ETHICAL THEORY AND DECISION-MAKING.

A study of ethical theory and standards. The course emphasizes Biblical ethics as they impinge on contemporary ethical decision-making. Prerequisite: PHI 301 and Junior standing. Two semester hours credit.

PREACHING

PR 110. SERMON PREPARATION.

Sermon foundations and construction. A step-by-step procedure in the preparation of sermons with emphasis given to textual exegesis and the sermon plan. Three semester hours credit.

PR 201. SERMON DELIVERY.

Art and practice of sermon delivery. Methods of sermon delivery are studied and practice of sermon delivery is undertaken with analytical evaluation of student preaching. Prerequisite: PR 110. Three semester hours credit.

PR 301. EXPOSITORY PREACHING.

The preparation and delivery of the Biblical sermon based on a paragraph or brief passage of Scripture. Some consideration is given to the chapter and the book sermon. Prerequisite: PR 110. Two semester hours credit.

PR 302. DOCTRINAL PREACHING.

A course designed to study the theory and practice of doctrinal preaching. Attention is given to various approaches to the preparation of sermons on selected doctrines of the Christian faith. Prerequisite: PR 110. Two semester hours credit.

- PR 303. CIVIL WAR PREACHING.**
Styles of selected pastor-chaplains of the Civil War era are studied. The study involves both personalities and issues. Prerequisite: PR 110. Three semester hours credit.
- PR 401. WORSHIP.**
An introduction to the theology and practice of worship. The course is designed to help the church leader understand, plan, and lead in programs of worship. Prerequisite: PR 110. Two semester hours credit.

PSYCHOLOGY & COUNSELING

- PSY 201. GENERAL PSYCHOLOGY.**
A basic study of human behavior, personality, and personal adjustment. This course includes a study of perception, learning, and motivation. Three semester hours credit.
- PSY 300. THE CHRISTIAN MARRIAGE.**
A study of the precepts and principles of the Biblically-centered Christian marriage. Marital communication, husbands' and wives' roles, sexuality, home finance, and a mature view of love are included. Open to all students. Two semester hours credit.
- PSY 301. PSYCHOLOGY OF RELIGION.**
A study of the rise of the application of psychology to religion. The basic ideas of personality formation, character building, and other significant religious activities as they relate to the work of the pastor are carefully studied. Prerequisite: PSY 201 or Sophomore standing. Three semester hours credit.
- PSY 302. PSYCHOLOGY OF PARENTING.**
A study of the principles and techniques of Christian parenting. Topics include methods of discipline and control, building a healthy view of self, preparation for life decisions, and home discipleship. Open to all students. Two semester hours credit.
- PSY 303. PREMARITAL AND MARITAL COUNSELING.**
The place of Christian psychology in courtship, mate selection, and marriage and family counseling. Personality adjustments in marriage are also stressed. Prerequisite: PSY 201 or Sophomore standing. Two semester hours credit.
- PSY 307. DEVELOPMENTAL PSYCHOLOGY.**
A study of the development of an individual from birth through adulthood. Developmental task characteristics and basic needs of each age are studied. Prerequisite: PSY 201. Three semester hours credit.
- PSY 309. ADOLESCENT DEVELOPMENT.**
A study of the physiological, moral, cognitive, and socio-cultural factors in adolescent growth and development. Applications to youth ministry are also emphasized. Prerequisites: PSY 201 and Sophomore standing. Three semester hours credit.
- PSY 310. THE PSYCHOLOGY OF LEARNING AND TEACHING.**
The course will include an overview of the major current and historical theories of learning with an emphasis on psycho-social development, educational design, and tests and measurements. Attention will be given to the application of these theories in classroom instruction. Three semester hours credit.
- PSY 320. COUNSELING YOUTH AND THEIR PARENTS.**
A study of abnormal adolescent behavior and the processes needed to aid in recovery. Receiving focus will be current youth issues such as substance abuse, gang behavior, and youth suicide. In addition, utilization of the parents and family in youth treatment will receive attention. Prerequisites: PSY 201 and Sophomore standing. Two semester hours credit.
- PSY 330. MARRIAGE AND FAMILY-LIFE EDUCATION.**
A study of the processes, materials, and programs available for a thorough marriage and family discipleship program. Evangelism through families and family ministries, family and marital stage programming, and creative formulation of enrichment events will receive emphasis. Prerequisite: PSY 201 and Sophomore standing. Completion of PSY 300 is strongly suggested. Two semester hours credit.
- PSY 340. THEORIES OF COUNSELING.**
A study of traditional and contemporary paradigms of psychotherapy for individuals, marriages and families. Bible-centered therapy, grief therapies, systems therapies, cognitive therapies, and communication therapies are included. A Christocentric evaluation of all therapies is emphasized. Prerequisite: PSY 201 and Sophomore standing. Two semester hours credit.
- PSY 400. EXPERIMENTAL PSYCHOLOGY.**
A study of the philosophy, types, methods, and skills of psychological research. The experimental method and article analysis is emphasized. Prerequisite: PSY 201 and Junior standing. Three semester hours credit.
- PSY 402. THE ART OF COUNSELING.**
A study of the principles and techniques of counseling with special attention given to person-centered counseling. Practical work and reading comprise the course. Prerequisite: PSY 201 or Junior standing. Three semester hours credit.
- PSY 404. CLINICAL PASTORAL TRAINING.**
A study of the principles, personal development processes, and skills of institutional ministry, with special application to the health-care setting. The student must complete a five-day resident internship at Baptist Hospital in Pensacola, Florida. Prerequisites: PSY 201 and junior standing. Four semester hours credit.
- PSY 420. MENTAL DISORDERS AND THEIR TREATMENTS.**
Introductory studies in human mental-emotional symptoms and their treatments. The taxonomy of disorders as proposed by the Diagnostic and Statistical Manual of Mental Disorders is emphasized. Prerequisites: PSY 201 and Junior standing. Three semester hours credit.
- PSY 421. MENTAL DISORDERS AND THEIR TREATMENTS: A CONTINUATION OF PSY 420.**
Introductory studies in human mental-emotional



symptoms and their treatments. The taxonomy of disorders as proposed by the Diagnostic and Statistical Manual of Mental Disorders is emphasized. Prerequisites: PSY 201, PSY 420 and Junior standing. Three semester hours credit.

RESIDENTIAL CHILD-CARE

RCC 220. SUPERVISION AND CORRECTION OF CHILDREN IN GROUP CARE ENVIRONMENTS.

A basic course in caring for and training children in group residential facilities. Types of correction, group dynamics, conflict recognition, and child motivation are emphasized. Completion of PSY 201 is recommended. Two semester hours credit.

RCC 230. SPECIAL PROBLEMS OF CHILDREN IN RESIDENTIAL CARE.

A study of the special academic, personal, social, and spiritual issues of children in residential group care environments. Methods of resolution are also emphasized. Completion of CD 102 is recommended. Two semester hours credit.

RCC 290. RESIDENTIAL CARE INTERNSHIP.

A supervised involvement with children in residential care. Foundational reading and case reporting will be included. Prerequisites: RCC 220 and RCC 230. Six semester hours credit.

SCIENCE

SCI 201. INTRODUCTION TO BIOLOGICAL SCIENCE.

A study of the concepts and methods of investigating human biological and physiological phenomena. Special emphasis is placed on the importance of the role played by genetics, theories of human development, and change. Three semester hours credit.

SCI 202. INTRODUCTION TO EARTH SCIENCE.

A General Education course involving an elementary study of geology, physical geography, and meteorology. Demonstration and practical applications are

emphasized. Open to all students. Three semester hours credit.

SCI 203. PHYSICAL SCIENCE.

A study of matter, energy, mechanics, heat, sound, light, magnetism, and electricity. Two hours of lecture and 1 hour of lab weekly. Three semester hours credit.

SIGN LANGUAGE

SL 101. ELEMENTARY SIGN LANGUAGE.

A basic course designed to teach basic signs, introductory finger spelling, and aspects of the culture of the deaf. Both expressive and receptive skills are taught. One semester hour credit.

SL 102. INTERMEDIATE SIGN LANGUAGE.

A course designed to develop vocabulary and to teach the technicalities of signing. The study strengthens overall communication skills with the deaf. Prerequisite SL 101. One semester hour credit.

SOCIOLOGY

SOC 201. INTRODUCTION TO SOCIOLOGY.

An analysis of the origin, development, function, and interaction of social groups and institutions. Three semester hours credit.

SOC 205. LITERACY WORKSHOP.

A study designed to train individuals to teach non-readers to read. Materials and format are those used by the North American Mission Board in its literacy work. The North American Mission Board presents a Literacy Missions Award to those attending all sessions of the workshop. One semester hour credit.

SOC 206. TESL WORKSHOP.

A study designed to train individuals to Teach English as a Second Language (TESL). The materials and format are those used by the North American Mission Board in its literacy work. The TESL Training Award from the North American Mission Board is presented to those attending all sessions of the workshop. One semester hour credit.

SPANISH

SPN 151. CONVERSATIONAL SPANISH.

A study of the essentials of Spanish with emphasis on oral expression. Open to students who enter college without any high school Spanish. Three semester hours credit.

SPN 152. ELEMENTARY SPANISH.

A continuation of SPN 151 with emphasis on both oral and written expression. Prerequisite: SPN 151 or per-

mission of the instructor. Three semester hours credit.

SPEECH

SP 101. INTRODUCTION TO PUBLIC SPEAKING.
Theory and practice in presenting public speeches; determination of communication purpose(s) and adaptation of organization, evidence, language, and other message characteristics for designated audiences. Three semester hours credit.

SPIRITUAL FORMATION

SF 101. FUNDAMENTALS OF SPIRITUAL FORMATION.
A study of the fundamentals, principles, disciplines, literature, and practice of spiritual growth. Emphasis is given to the understanding and practice of spiritual disciplines that are conducive to spiritual growth and to the development of a devotional life which will serve as the foundation for effective and lifelong Christian ministry. Two semester hours credit.

SF 307. EXPERIENCING GOD: KNOWING AND DOING THE WILL OF GOD.
An intensive study of spiritual growth and discipleship. Students will be encouraged to develop a devotional life that leads to spiritual formation, growth, and lifelong ministry. Two semester hours credit.

STATISTICS

STA 300. STATISTICS.
A course designed to provide the computational and theoretical math skills necessary in basic statistics by utilizing the basic statistic processes. Topic includes: probability and its calculation as it applies to sample distributions, algebraic and function principles and skills as it is used in basic parametric techniques and measures of relationship, and tools for organizing and processing data. A basic calculator will be required. Prerequisite: MA 200, College Algebra, or permission of the instructor. Three hours credit.

SUPERVISED MINISTRIES

SM 101, 102. SUPERVISED MINISTRIES: IN-SERVICE GUIDANCE.
Professional growth experiences under supervised

conditions. Students take part in actual church or related leadership experiences under competent supervisors who assist the students in assessing and improving service, self-awareness, leadership style, and competency in ministry. Each student spends a minimum of one hour each week in a classroom experience with the instructor. Must be repeated in the immediately subsequent fall or spring semester only. One semester hour credit.

SM 205, 206, 305, 306, 405, 406.

SUPERVISED MINISTRY: CHURCH STARTING INTERNSHIP.

An internship directed by the college, providing on-site experience in starting new churches in cooperation with the North American Mission Board, Florida Baptist Convention, and field personnel. The internship is an on-going experience extending leadership to the new church after it has begun. Admission is by invitation. Prerequisite: MI 204. One semester hour credit.

SM 401. SUPERVISED MINISTRY: PRISON CHAPLAINCY INTERNSHIP.

An internship approved by the college, providing on-site experience for students working as prison chaplains under the supervision of professional chaplains. Ten weeks, normally during the summer. Six semester hours credit.

THEOLOGY

TH 301. CHRISTIAN DOCTRINE OF REVELATION, GOD, AND SOTERIOLOGY (SALVATION).
A study of Christian doctrines concerning revelation, God, man and sin. These doctrines are studied in their particular significance and in relation to one another. Prerequisite: Junior standing. Three semester hours credit.

TH 302. CHRISTIAN DOCTRINE OF CHRISTOLOGY, ECCLESIOLOGY (THE CHURCH), AND ESCHATOLOGY (END TIMES).
A continuation of TH 301. The doctrines of the person and work of Christ, the Holy Spirit, the church and eschatology are studied in their relationship to the Christian faith. Prerequisite: Junior standing. Three semester hours credit.

TH 305. THE DOCTRINE OF THE CROSS.
An analysis of the New Testament doctrine of the atonement. The study emphasizes both the unity and variety of the images describing this crucial doctrine of the Christian faith. Prerequisite: Sophomore standing. Two semester hours credit.

TH 307. THE DOCTRINE OF THE HOLY SPIRIT.
A survey of the Biblical teachings of the Holy Spirit. Special attention is given to the theological significance of glossolalia. Prerequisite: Sophomore standing. Two semester hours credit.

- TH 308. CONTEMPORARY EVANGELICAL THEOLOGY.**
Looks at the roots of fundamentalism, neo-orthodoxy, theology of hope, and the three main expressions of liberation theology. An attempt is made to assess the impact the resulting controversies have had on current denominational structures. Prerequisite: Sophomore standing. Two semester hours credit.
- TH 309. DOCTRINE OF THE END TIMES.**
A study of the events of the last days. Attention is focused on views of the resurrection of the body, the intermediate state, heaven and hell, and the millennial issues. Prerequisite: Sophomore standing. Two semester hours credit.
- TH 310. THE THOUGHT OF C.S. LEWIS.**
A study of the theological and philosophical thought of C. S. Lewis. The course will assess the role of C. S. Lewis in constructing a viable and consistent approach to apologetics. Prerequisite: Sophomore level standing. Two semester hours credit.
- TH 311. THE THEOLOGY OF AUGUSTINE.**
Special attention is given to Augustine's teachings about the Trinity, Kingdom of God, and the church. Prerequisite: Sophomore standing. Two semester hours credit.
- TH 312. HISTORY AND THEOLOGY OF THE REFORMATION.**
A study of the historical background and theological distinctives of the sixteenth century reformed movement. The course focuses on the contributions of the magisterial and radical reformers as well as their immediate successors. The course emphasizes the study and analysis of selected primary sources. Prerequisite: Sophomore standing. Two semester hours credit.
- TH 400. THE DOCTRINE OF THE TRINITY IN A CHANGING WORLD.**
A study of the doctrine of Trinity in the context of changing concepts about the nature of the world. Attention is given to the questions of space and time as they impact on the doctrines of God's omnipotence, omniscience, and omnipresence. Prerequisite: PHI 301. Two semester hours credit.
- TH 403. APOLOGETICS (DEFENDING CHRISTIAN BELIEF).**
An examination of the grounds for belief in God. The course covers such topics as the character of revelation, the relation of faith to reason, the problem of evil, and the status of the theistic proofs. Prerequisite: PHI 301. Two semester hours credit.
- TH 404. HISTORY OF SOUTHERN BAPTIST THEOLOGY.**
The story of the rise and development of the main features of Southern Baptist theology. Using the Charleston Confession of Faith as a reference point, doctrinal emphases are studied as they are reflected in the various confessions of faith, the minutes of churches, associations and conventions, and other writings. The study culminates in an analysis of contemporary issues. Prerequisite: HI 305. Two semester hours credit.

ORGANIZATION

BOARD OF TRUSTEES

The college is administered by a twenty-five member board of trustees elected by the Florida Baptist State Convention for terms of three years with rotating terms assuring continuity of service. The trustees convene three times each year: in the spring, prior to, and following the meeting of the Florida Baptist State Convention. The actual operation of the school is in the hands of the president who manages its affairs within the framework of the policies established by the trustees.

OFFICERS OF THE BOARD

Chairman: Dr. Doug Worley Milton, Florida
 Vice Chairman: Dr. Eddie Gandy High Springs, Florida
 Recording Secretary: Mrs. Barbara Tomlinson Tallahassee, Florida

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 Florida Baptist Convention
 Dr. Thomas A. Kinchen President
 The Baptist College of Florida
 Dr. Jay Dennis President
 Florida Baptist State Convention

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 Mr. Luther Beauchamp Chiefland, Florida
 Rev. Doyle Bell Tallahassee, Florida
 Rev. Craig Conner Panama City, Florida
 Mr. H. Jefferson Davis, Jr. Quincy, Florida
 Dr. James H. Deas, Jr. Live Oak, Florida
 Dr. Bill Floyd Live Oak, Florida
 Mr. Billy Gadd Ocala, Florida
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 Mrs. Linda White Sebring, Florida
 Dr. A. Douglas Worley Milton, Florida

TERMS EXPIRING IN 2003

Rev. Marcus Caraway Graceville, Florida
 Mr. J. Nixon Daniel, III Pensacola, Florida
 Dr. Myles Dowdy Brandon, Florida
 Dr. Eddie Gandy High Springs, Florida
 Rev. William Hild Sarasota, Florida
 Rev. Tim Patterson Glen St. Mary, Florida
 Dr. Ted Traylor Pensacola, Florida

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Georgia Southern College, B.A., University of Georgia,
M.Ed., New Orleans Baptist Theological Seminary, M.Div.,
Ed.D.

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GLOSSARY

Add/Change Period - A one week period beginning the first day of classes and ending the last day of the first week of the semester, during which a student may add, change or drop courses without academic penalty.

Academic Honors - In recognition of academic achievement each fall and spring semester, BCF publishes two lists of those earning at least twelve semester hours. The Dean's List recognizes those who earn at least a 3.25 GPA, and the President's List recognizes those earning a 4.0 GPA.

Accreditation - Recognition by the Commission on Colleges of the Southern Association of Colleges and Schools that BCF meets the SACS standards of quality in education.

Advanced Standing - status granted transfer students who enter BCF after having earned college credits elsewhere.

Appeal - The right of a student to ask that an BCF employee's supervisor review a decision adversely affecting that student.

Associate Degree - A program of 66 semester hours which supplies a basic foundation in Bible and other disciplines that lead to ministry.

Baccalaureate Degree - A program of 130 semester hours preparing graduates for ministry in evangelical churches or graduate studies.

BCM - Baptist Collegiate Ministries

CLAST - College Level Academic Skills Test. A State of Florida test measuring one's reading, writing, and computation skills. It is administered to all teacher education majors.

CLEP - College Level Examination Program. A series of 30 subject area examinations administered by the College Entrance Examination Board designed to grant college credit to students who have acquired specialized knowledge through experience or reading.

Code of Conduct - A formal statement of the principles of personal conduct that governs the life of the BCF student body. Violation of this code may result in mandatory counseling, reprimand, probation, suspension or expulsion. This code of conduct is found in the Student Handbook.

Dismissal - Expulsion of a student from the college for inappropriate personal conduct.

DR - Dropped. A grade received by a student who maintains enrollment in a semester, but chooses to drop a course during the seven-week drop period.

Drop Period - A seven-week period in the semester beginning the first day of the second week and extending to the end of the eighth week in which a student may drop a course without a failing grade.

FISH Ministry - A ministry of students to new students, which offers friendship, information, support, and help.

Freshman - A student who has earned 0-27 semester hours of college credit.

Full-time Student - A student who enrolls in twelve or more semester hours per semester.

GED - A general education diploma indicating academic standing equivalent to high school graduation.

GPA - Grade Point Average. The grade average calculated by dividing the number of grade points earned by the number of semester hours attempted. A semester GPA is the average earned for a given semester. The GPA is the average the student has earned which includes hours accumulated at BCF,

reported by the SBC Seminary Extension Division, CLEP hours, and grades transferred from other colleges. Grades expressed as P or S are counted as hours earned but are not used to calculate the GPA.

Grade Points - Values assigned to each grade level earned (i.e. -- 4 grade points; B--3 grade points; C--2 grade points; D--1 grade point; F--0 grade points; WP, WF, DR--0 grade points).

Junior - Students who have earned 61-91 semester hours of college credit.

Ministry Referral - A service which shares resumes of interested students and graduates with churches, ministries and other organizations seeking to fill ministry positions.

Music Jury - A committee of music professors who administer applied music performance examinations to all students taking private lessons on campus.

NASM - National Association of Schools of Music

Official Withdrawal - The process initiated in the Office of Registrar which officially terminates the student's relationship with the college for the semester. It removes the student from class rolls and activates the refund process if a refund is due.

Probation/Suspension Process - A process by which students struggling academically are aided in rebuilding their academic records. Failing rehabilitation, it provides for orderly removal on academic grounds.

SACS - Southern Association of Colleges and Schools. A regional accrediting agency.

Sectional Tests - Unit, chapter, or mid-term exams given in each course during a semester.

Semester - A fifteen-week period of study scheduled in the fall or spring of the BCF calendar.

Semester Hour - A unit of measurement used to calculate college credits earned toward graduation. A credit hour is the equivalent of credit earned in a course which meets one hour per week for a semester.

Semester Examination - A final examination in any course taken for college credit.

Senior - A student who has earned at least 92 semester hours of college credit.

Session - A series of classes offered during the month of January or in the summer.

SGA - Student Government Association.

Sophomore - A student who has earned 28-60 semester hours of college credit.

Spouses Certificate - A certificate of recognition issued to spouses of graduating students who earn a prescribed 25 semester hours of college credit.

Transfer Credit - Semester hours credit accepted from other colleges which are applicable to BCF degree programs.

WF - Withdrawn failing. A grade issued upon withdrawal from college which yields no quality points and is calculated in the GPA.

WP - Withdrawn passing. A grade issued upon withdrawal from college which yields no quality points but is not calculated in the GPA.